



BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, October 19th, 2020

The Select Board meeting for Monday, October 19th, 2020 began at 6:31 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator (TA) MacIver, Municipal Office Administrator (MOA) Caudle, as well as Advisory Budget Committee (ABC) members Steve Saunders and Treasurer Peter Royce.

6:31pm. The meeting was called to order by Vice-Chair Knapp.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:31pm. Vice-Chair Knapp read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

ROLL CALL ATTENDANCE

6:33pm Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf - Present. Each Select Board member shared their location and stated that at present, they were alone in their respective locations with no one influencing their votes.

PLEDGE OF ALLEGIANCE

6:35pm. Chairperson Hardekopf led the Pledge of Allegiance.

Chairperson Hardekopf requested all Selectpersons raise their digital hands to note their wish to speak and leave them up until they have finished in order to ensure all have the opportunity.

PUBLIC HEARINGS

Issuance of a Building Permit for Map 106 Lot 15 – Crossley Road

6:36pm. After reviewing the request, the Planning Board and Department Heads have recommended the following:

1. Build up the side of Crossley Road along the frontage of the property a few inches.
2. Regrade any sections of Crossley Road which are disturbed as a result of the construction activities.

3. Route driveway runoff around the front of the leach field and into the woods around the right side of the house.
4. Place and maintain erosion control until vegetation is established.
5. Homeowners are urged to join the Road Association if they haven't done so already.
6. Clear westbound site distance at the intersection of Crossley Road and Washington Street.
7. Clear brush back on both sides of Crossley Road from Washington Street to the driveway.
8. Keep the mouth of the driveway wide enough for a truck to turn around.

6:39pm. Public Comment opened. There were no public comments.

6:40pm. Public Comment closed.

Motion to approve the issuance of a building permit on Crossley Road Map 106, Lot 15 with the requirement all recommendations as stated by department heads be observed by Vice-Chair Knapp, Seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Acceptance of Center for Tech and Civic Life Grant

6:41pm. The Center for Tech and Civic Life has awarded Barrington a grant of \$5,000 to support the Town of Barrington elections, with the requirement they must be used exclusively for the purpose of planning operationalizing safe and secure election administration in Barrington in 2020.

6:42pm. Public Comment opened. There were no public comments.

6:43pm. Public Comment closed.

Motion to accept the Center for Tech and Civic Life Grant in the amount of \$5,000 subject to the terms of the agreement and to authorize TA MacIver to execute all necessary documents by Selectperson Bailey, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

6:43pm. Public hearings closed.

APPOINTMENTS

Raffle Permit Request – 2A Tactical

6:44pm. Motion to authorize the issuance of a Raffle Permit to W@45N and Veterans Count pursuant to RSA 287-A by Selectperson Bailey, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Raffle Permit Request – Barrington Snow Goers

6:44pm. Motion to authorize the issuance of a Raffle Permit Barrington Snow Goers pursuant to RSA 287-A by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Budget Presentation – Transfer Station

6:45pm. Presented by Erin Paradis, Transfer Station Administrator and Highway Support Assistant. Erin's fun fact was regarding the history of the initial acquisition of land in Barrington, including a tract that now encompasses Strafford, and the Two-Mile Streak, a portion of land that was acquired using a grant and initially intended as a place to settle laborers for iron work in the area. By 1810 Barrington had 3,564 residents, making it the third largest town in New Hampshire at the time, with its primary business iron ore smelting. Barrington's size was reduced by half in 1820 when Strafford became its own town due to the lengthy travel required for Town Meeting.

Explanations of specific changes and lines are available for viewing on the [Transfer Station Budget Narrative](#), along with [Wages and Benefits](#) and the entire [Budget](#) listing.

Erin also shared that through the [New Hampshire the Beautiful](#) Sign Program point system, the Transfer Station has been able to obtain additional signs at no cost this year. Erin responded to questions posed by the ABC at their [October 13th, 2020 meeting](#), sharing that increases are primarily due to cost increases, a correction to a budget line, and the intended purpose of some budget lines. Additionally, Erin addressed upcoming changes, including new Transfer Station stickers, updated user fees, and the implementation of a credit card payment system.

Budget Presentation – Highway/Dams

7:15pm. Road Agent Marc Moreau shared the history of Barrington water as a local resource, as a source of power for local mills and as a drinking water source for Portsmouth. To this day, Barrington's water supplies half of Portsmouth's drinking water.

Marc presented Highway's 2021 budget with [explanations for significant changes](#) to expenditures and responses to questions posed during the [ABC's October 13th meeting](#).

Selectpersons Bailey and Ayer spoke of the need for additional road improvements and encouraged the Select Board to increase the budget to fund those improvements. ABC members Steve Saunders and Peter Royce raised concerns about delaying paving projects and encouraged the use of the Transportation Fee Capital Reserve funds raised by the \$5 fee on vehicle registrations for road maintenance to minimize or negate tax impact.

Updated Budget Binder Documents

7:51pm. TA MacIver provided updated budget projections: a new [analysis on fuel use](#) has led to a reduction of \$10,000 in the associated budget line. [PRIMEX worker's compensation rates](#) have decreased by 10% (\$14,000) while the [HealthTrust Medical Insurance](#) rate increase maximum being set at 12.6% resulted in an increase of \$8,200 to the associated budget. With the changes agreed upon thus far, the Town is at a full percentage point lower budget than last year. For a full list of all updated documents, view page four of the [TA Report](#) for this meeting.

PUBLIC COMMENT

7:53pm. *Public comments are limited to three minutes per person, and a total of 15 minutes.*

Stephanie Diamond, Barrington resident, requested removal of the political signs on telephone polls in Town, encouraging the Select Board to ask permission from Eversource to do so.

Daniel Ayer, Barrington resident, stated that the Barrington Police Department has done an outstanding job in challenging situations.

Michael Flaherty, Barrington resident, shared that he is present and able to speak when the Select Board reaches the new business pertaining to the request to purchase a portion of Map 224, Lot 10.

There were no additional public comments. Public comment was closed at 7:59pm.

Chairperson Hardekopf stepped away from the meeting due to technical difficulties.

REVIEW OF MINUTES

8:00pm. Motion to approve minutes for September 28th, 2020 meeting by Selectperson Bailey, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye. ***The motion passed.***

The Board agreed by consensus to table the minutes for October 5th, 2020 until the next meeting to allow for review of the section pertaining to the Highway Department Mechanic position, and whether the position was previously approved by the Select Board.

STAFF REPORTS

Purchasing Policy Request – Emergency Communication Needs

8:05pm. The radio repeater tower went offline over the weekend due to an antenna failure. The estimated cost to repair is \$9,620.45, with an anticipated date of repair of October 21st.

Chairperson Hardekopf returned via phone. Vice-Chair Knapp continued as acting chair.

Motion to approve an appropriation of up to \$15,000 from the Emergency Capital Reserve by Vice-Chair Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Motion for waiver from purchasing policy and need for quotes or bids related to the policy by Selectperson Ayer, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Request for Signatures

8:11pm. MOA Caudle requested signatures for the following:

- One Deed with no Covenants returning a property to the previous owner following all taxes paid (*previously requested, still in need of signatures*)
- Payroll manifest addendum
- Two raffle permits approved earlier in this meeting

2021 Road Improvement Projects

8:12pm. In 2017 and 2018, the current owner and the Town worked to re-establish the right-of-way to make [road and drainage improvements](#) to Orchard Hill Road. The work is [projected to cost \\$166,000](#).

Chairperson Hardekopf rejoined the meeting via computer, resuming her duties as Chairperson.

Motion to add the Orchard Hill improvement to the 2021 Road Improvement Projects by Vice-Chair Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Present, Hardekopf - Aye. ***The motion passed.***

Lakeside Oaks Drive Culvert

8:27pm. The Select Board previously requested research into the feasibility of permanently removing the culverts on Lakeside Oaks Drive and connecting Pearl Lane and Peabody Way. Due to RSA 231:59, that action is not possible.

Motion to add the proposed repairs to the culverts and road on Lakeside Oaks Drive to the 2021 Road Improvement Projects by Selectperson Bailey, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Present, Bailey – Aye, Knapp- Nay, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Highway Garage Office Improvements

8:30pm. Staff are still evaluating feasibility and costs for office trailer, and currently looking for the best use of space, update planned for 10/26/2020.

Purchase Price Reduction Request – Map 126 Lot 18

8:31pm. After offering the property for sale to abutters, two abutters expressed interest, with one withdrawing their bid in order to allow the other to proceed with the purchase and split the lot between the two abutting properties. The interested abutter has requested a decrease in the price of the lot due to the costs of surveying.

The Select Board declined to make a motion to lower the price of the lot; in absence of a motion, the purchase price remains at \$31,540.

Fire Tanker Cab & Chassis

8:34pm. The Select Board was asked to either retain or offer the fire tank truck cab & chassis for sale through sealed bid/auction as Rochester declined the previous offer to rent the equipment from the Town.

Motion to offer fire truck cab and chassis for sale with minimum price of \$8k by Vice-Chair Knapp, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Present, Bailey – Aye, Knapp- Nay, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

The Select Board agreed by consensus to offer the equipment for sale at the 2020 Town Land sale, slated for December.

NEW BUSINESS

Cemetery Accounts Payable/Receivable Management

8:40pm. The Cemetery Trustees are interested in the Town managing the grave service subcontractor instead of families needing to contact them directly.

Motion to allow the Cemetery Trustees to bring forward a formal recommendation regarding grave service subcontractor management by Selectperson Bailey, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

FEMA Hazard Mitigation Opportunities

8:43pm. Motion to expend \$5,000-\$10,000 to engage an engineer to finalize an application for FEMA Hazard Mitigation funding for the Lakeside Oaks Drive culvert replacement project by Chairperson Hardekopf, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Present, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Vice-Chair Knapp requested notation that he is not in support of the Lakeside Oaks Drive culvert replacement project itself as it a private road, and he objects to the Town maintaining it, but is in support of additional funding opportunities.

Request to Purchase Map 234 Lot 1 Sublot 6

8:51pm. *Vice-Chair Knapp recused himself from this discussion as he is an employee of the abutting business.*

The Select Board agreed by consensus to direct TA MacIver to approach the abutters and ask if they have any interest in purchasing the property, as well as to find out if this property is part of the Recreation Department's strategic plan.

Request to Purchase a Portion of Map 224, Lot 10

8:56pm. *Vice-Chair Knapp resumed his seat at the meeting.*

The Board declined to make a motion to sell the requested property. During the Planning Board review the Building Inspector pointed out if the lot is expanded, the Planning Board would need to review the wetland setback; however, there is a possibility a pool may be placed on the current property with fewer administrative hurdles.

SELECTPERSONS REPORTS

9:01pm.

Selectperson Ayer – Town Lands met and discussed the Homestead Subdivision. The Conservation Commission has interested candidates for full membership and alternate positions. The Memorandum of Understanding was reviewed by the Conservation Commission. The

recently approved Tiny Library has been given permission to use an abandoned utility pole for placement, with the Town accepting ownership from Consolidated Communications for its use. Saturday the 24th is Trunk or Treat at the Recreation Department!

Selectperson Bailey – *A Library meeting is scheduled for Tuesday, ZBA on Wednesday. ZBA has a heavy agenda including on one of the islands. Raised a concern about a restaurant in Town regarding people not wearing masks in the establishment. Code Enforcement Officer John Huckins shared that the Town does not have the authority to enforce mask wearing in establishments, the Governor would need to authorize the State Police to do so.*

Selectperson Knapp – *Was unable to attend the Planning Board meeting but did submit opinions. Tech Committee meeting reviewed multiple issues last week, meeting with Atlantic Broadband today where they spoke about addressing technical and customer service issues and planning for increased service capacity.*

Selectperson Saccoccia – *Recreation addition cost has increased due to increase in construction cost.*

Chairperson Hardekopf – *Participated in the ABC meeting, appreciated the process of questions being sent to Department Heads and then answers to Select Board. Did not attend the Transfer Station meeting, but they discussed sticker usage at the station.*

PUBLIC COMMENT

9:11pm. *There were no public comments. Public comment closed at 9:12pm.*

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ADJOURNMENT


9:12pm. The meeting was adjourned.

Links to all reviewed documents can be found in the October 19th, 2020 [Town Administrator's Report](#).

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Chairperson T. Hardekopf

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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

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Selectperson J. Saccoccia

10/26/2020

Date Minutes Were Approved