



## **BARRINGTON, NH SELECT BOARD MINUTES**

MONDAY, August 24th, 2020

The Select Board meeting for Monday, August 24th, 2020 began at 6:31 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle.

**6:31pm.** The meeting was called to order by Chairperson Hardekopf.

### **RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION**

**6:31pm.** Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

### **ROLL CALL ATTENDANCE**

**6:32pm** Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf – Present. Each Select Board member shared their location and stated that at present, they were alone in their respective locations with no one influencing their votes.

### **PLEDGE OF ALLEGIANCE**

**6:34pm.** Chairperson Hardekopf led the Pledge of Allegiance.

### **PUBLIC HEARINGS**

#### **Private Road Building Permit – Map 124 Lot 21**

**6:34pm.** Recommendations by Department Heads were as follows:

1. Take care to keep water from property off road by maintaining marginal ditch line across frontage
2. Add gravel to crown of road to cover boulders and enhance ditch lines
3. Add reflective address number which can be seen from both directions (upon completion of construction)

Motion to authorize the issuance of a building permit for Map 124, Lot 21 with stipulations recommended by Department Heads by Selectperson Ayer, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**6:40pm.** *Public hearing opened. There were no public comments.*

**6:41pm.** *Public hearing closed.*

**6:41pm.** *The Select Board reaffirmed the previous vote regarding a building permit for Map 124, Lot 21 following the closure of the public hearing.*

#### Acceptance of CARES Act Assistance – Election Aid

**6:43pm.** *Public hearing opened. There were no public comments.*

**6:44pm.** *Public hearing closed.*

Motion to accept up to \$24,876 in Election Aid, pursuant to RSA 21-P:43, subject to the terms of the grant agreement, and to authorize Town Administrator MacIver to execute all accompanying documents by Selectperson Bailey, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### APPOINTMENTS

##### 2020 Primary and General Election Absentee Ballot Voting

**6:44pm.** The New Hampshire Secretary of State mailed all residents the [New Hampshire Secretary of State Voter Information Flyer](#). Residents are encouraged to vote by absentee ballots, but Barrington will also be holding an in-person election. There will be no vendors this year, and there will be change of traffic flow from previous years. Selectperson Bailey reminded all that if an absentee ballot was not able to be submitted prior to election day, voters have until 5pm on September 8<sup>th</sup> to submit their absentee ballot to an election official.

##### 2020 Barrington Chamber of Commerce Festival

**6:52pm.** The second annual festival will be held on September 19<sup>th</sup>. Vendors will be socially distanced, masks will be required, and all other regulations will be followed.

Motion to authorize closure of Redemption Road on September 19<sup>th</sup> to allow for Barrington Chamber of Commerce Festival by Chairperson Hardekopf, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

##### Warrant Article Request – All Veterans Tax Credit Increase

**6:56pm.** Barrington Resident Ross Ascani formally requested the Select Board consider a warrant article to increase the All Veterans Tax Credit from \$450 to \$750 incrementally. The Select Board agreed to discuss this further at a later date when additional budget information is available and to allow others to bring forth possibly related requests.

#### PUBLIC COMMENT

**7:12pm.** *Public comments are limited to three minutes per person, and a total of 15 minutes. There were no public comments. Public comment closed at 7:13pm.*

### REVIEW OF MINUTES

**7:14pm.** Motion to approve the minutes for the [August 10<sup>th</sup>, 2020](#) Select Board meeting by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Abstain, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

### Request for Signatures

**7:15pm.** Municipal Office Administrator Caudle requested signatures for the following:

- AP Registers 2020-68 and 2020-68a
- Private Road Agreement for Map 124 Lot 21
- Minutes for August 10<sup>th</sup>, 2020 meeting

### **OLD BUSINESS**

#### 2020 Tax Deeding

**7:15pm.** After reaching out to the IRS and other towns in New Hampshire, Town Administrator MacIver discovered the additional liability of having an IRS lien on a property is navigable and asked the Select Board to rescind the waivers for two properties.

Motion to rescind the tax deed waivers for Map 109 Lot 0017 and Map 023 Lot 0025 by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### Winter Contractor Rates

**7:18pm.** Motion to increase the hourly rate for six wheeled truck and equipment by an additional \$10 per hour to \$95 by Selectperson Ayer, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### Town of Barrington Services – COVID-19

**7:20pm.** Chairperson Hardekopf spoke to the efforts of the School Board and all topics they've needed to consider to allow for a safe return to school.

Governor Sununu has recently allowed restaurants to open at 100% capacity. However, Social Distancing requirements currently still effectively limit capacity to approximately 50%. The Select Board previously allowed a waiver of site review requirements to allow for outdoor dining.

Motion to continue to waive site review through December 31<sup>st</sup>, 2020 for local restaurants, outdoor dining, and the cinema with expectation any non-permanent items requiring site review will be removed by Selectperson Knapp, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**NEW BUSINESS****2021 Road Improvement Projects**

**7:30pm.** A draft of road improvement and paving projects will be provided for review by the Select Board for the September 14<sup>th</sup> meeting. Drainage on Mallego Road and a structural engineering plan for the Young Road Bridge replacement were discussed, and the need for the town to have an engineer evaluate these and other projects. Staff will develop a goal-driven engineering plan for the projects.

**Joint Conservation Commission Meeting**

**7:40pm.** The Select Board and Conservation Commission will hold a joint meeting on September 14<sup>th</sup>, and plan to discuss the Memorandum of Agreement (MOA) and Richardson Pond Dam improvements. Selectperson Hardekopf requested the wording in the MOA be updated from "Selectmen" to "Select Board," "Selectpersons," etc. Selectperson Knapp requested "maintenance" be added to section six. Selectperson Bailey requested the status of the Conservation Commission's budget and fiscal commitments.

**Job Description Review: Lead Attendant**

**7:49pm.** With a vacancy in the Transfer Station Supervisor position, the position was reevaluated and updated. A new part-time position, Transfer Station and Recycling Center Lead Attendant has been proposed.

Motion to approve the advertisement and job description for the Transfer Station and Recycling Center Lead Attendant by Selectperson Bailey, seconded by Chairperson Hardekopf. Roll call vote: Ayer – No, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**Community Development Block Grant (CDBG) Financial Management Plan Adoption**

**8:08pm.** Motion to approve the proposed CDBG Financial Management Plan by Selectperson Knapp, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**Guidelines for Use of Facebook – Policy Review**

**8:10pm.** Motion to adopt proposed guidelines for use of Town's official Facebook page by employees by Selectperson Knapp, seconded by Chairperson Hardekopf. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

**SELECTPERSONS REPORTS**

**8:16pm.**

***Selectperson Ayer - Concerns were raised at the School Board meeting regarding the safety of returning to school.***

***Selectperson Bailey - The Zoning Board recently issued one continuance, and one variance. The Library is working to open their doors to more people. He also shared that the Friends of the Library will have a chrysanthemum flower sale, individuals can order online.***

**Selectperson Knapp** – *The Planning Board meeting was split between two weeks due to a storm and power outage. They reviewed a continuance request for Barrington Shores LLC, a Lot line adjustment for Albert Estes Mills Falls Realty LLC, motion to accept proposed use of a church for a childcare facility, the building permit request for Map 124 Lot 21 that was approved tonight, and the Town of Barrington Recreation Commission and 125 development both requested amendments.*

**Selectperson Saccoccia** - *Recreation met with Town Administrator MacIver to discuss the Memorandum of Understanding (MOU), they're discussing wording and options with legal counsel. Progress is being made on the addition.*

**Chairperson Hardekopf** - *Approximately 450 community members participated in the recent Transfer Station survey. The Transfer Station and Recycling Center review committee is looking at new costs for disposal of items. They are completing a detailed review of how and where things are disposed of in order to maximize savings.*

#### PUBLIC COMMENT

**8:23pm.** Selectperson Bailey requested he attend the Recreation meetings. No additional meetings are anticipated to be held. Legal counsel is reviewing the MOU for each party.

*There were no additional public comments. Public comment closed at 8:24pm.*

#### NONPUBLIC SESSION

**8:25pm.** Motion for nonpublic session for reasons of personnel, reputation, and legal by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### RETURN TO PUBLIC SESSION

**9:02pm.** Motion to seal minutes from nonpublic session to avoid adversely affecting the reputations of those discussed by Chairperson Hardekopf, seconded by Selectperson Bailey. Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

#### Deed Waivers

**9:03pm.** In nonpublic session the Select Board discussed deed waiver requests upon which they'd like to take action.

*Motion to authorize a deed waiver for the following properties as "in its judgement acceptance and the ownership of the real estate would subject the municipality to undesirable obligation or liability risks" (per RSA 80:76: II-a):*

017-0025-0001 Motion by Selectperson Knapp, seconded by Chairperson Hardekopf.

249-0002-0001 Motion by Selectperson Knapp, seconded by Chairperson Hardekopf.

**ADJOURNMENT**

**9:04pm.** Motion to adjourn by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

DocuSigned by:  
*Tracy Hardekopf*  
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Chairperson T. Hardekopf

DocuSigned by:  
*George Bailey*  
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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

Selectperson J. Saccoccia

9/14/2020  
Date Minutes Were Approved