



BARRINGTON, NH SELECT BOARD MINUTES

MONDAY, June 8th, 2020

The Select Board meeting for Monday, June 8th, 2020 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Selectperson Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator Maclver, and Municipal Office Administrator Caudle.

6:30pm. The meeting was called to order by Chairperson Hardekopf, who asked all silence their cell phones and mute their microphones unless speaking.

RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION

6:30pm. Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

PLEDGE OF ALLEGIANCE

6:33pm. Chairperson Hardekopf led the pledge of allegiance.

PUBLIC HEARINGS

Class VI Road Building Permit – Simmons – Map 211 Lot 9

6:34pm. An Agreement is already on file at the Registry of Deeds, so no Agreement will need to be filed following approval of this building permit. Suggested conditions for issuing the permit include:

- a. Repair ruts to Brooks Road upon completion of the project
- b. Confirm the distance from the edge of the road meets setback requirements

There were no public comments.

6:39pm. Roll Call Attendance was taken after the beginning of the Public Hearing. Select Board Attendance was taken via Roll Call: Ayer – Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf – Present. Each Select Board member shared their location and stated that at present, they were alone in their respective locations.

6:40pm. Motion to issue a building permit for Map 211, Lot 9 with the conditions set forth by Selectperson Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer- Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. *The motion passed.*

APPOINTMENTS

6:41pm. There were no appointments.

PUBLIC COMMENTS

6:42pm. *Public comments are limited to three minutes per person, and a total of 15 minutes.*

Fire Chief Rick Walker requested the Select Board allow outside dining to continue in its present form until the State of New Hampshire allows the interior capacity of restaurants to return to 100%.

The Select Board agreed to the request by consensus.

There were no additional public comments. *Public comment closed at 6:45pm.*

REVIEW OF MINUTES

6:45pm. Motion to approve the [minutes for the May 11th, 2020](#) Select Board meeting by Selectperson Bailey, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

STAFF REPORTS**June Work Anniversaries**

6:45pm.

Scott Young	Part-Time Police Officer	22 Years
Timothy Boodey	Volunteer Fire/EMS	19 Years
Katie Perry	Police Admin. Assistant	15 Years
Monica Poitras	Recreation Supervisor	10 Years
John Huckins	Building Inspector/Code Enforcement Officer	7 Years
Erik Baker	Police Sergeant	3 Years
Sean Guile	Volunteer Fire/EMS	3 Years
Jacob Cummings	Volunteer Fire/EMS	3 Years
Megan Desrosiers	Volunteer Fire/EMS	3 Years
Timothy Seawards	Police Officer	2 Years
Donald Morse	Police Officer	2 Years
Tiffany Caudle	Municipal Office Admin.	1 Year

Request for Signatures

6:46pm. Municipal Office Administrator Caudle requested the Select Board sign the following:

- AP Register 2020-46
- 2020 Dog Warrant
- Annual Reappointment of Fire Warden and Deputy Fire Wardens

OLD BUSINESS**Bid Award – Six-Wheeled Dump Truck**

6:49pm. The Town received seven responses after extending the bid deadline to June 1st, 2020.

[Freightliner of NH – with Donovan Equip.](#)

[Freightliner of NH – with HP Fairfield Equip.](#)

[Freightliner of NH – with Viking Cives Equip.](#)

[Liberty International](#)

[McDevitt Trucking](#)

[NH Peterbilt](#)

[Viking Cives](#)

Motion to approve and award the cab and chassis to Peterbilt of New Hampshire for a contract price of \$93,000, approve and award Viking Cives the equipment, less the sander, for \$54,645, and also to upgrade the specifications to an automatic transmission for an additional \$5,000 and at a total cost of \$152,645 from the Highway Heavy Equipment Capital Reserve Account, on the condition of the Road Agent confirming the engine meets necessary specifications by Selectperson Bailey, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Bid Award – Asset Management Grant Engineering Consultant

6:58pm. The Town received four responses, which were opened on May 6th, 2020.

[Dubois & King, Inc.](#)

[Hoyle, Tanner, & Associates, Inc.](#)

[VHB](#)

[Weston & Sampson](#)

Following a review of all responses by staff, the Select Board was asked to consider awarding the Asset Management Grant Engineering Consultant project to Hoyle, Tanner, and Associates, Inc.

The Board discussed their concerns with Hoyle, Tanner & Associates based on previous projects completed for the Town. This project will be completed by a different division of the company.

Motion to award the Asset Management Grant Engineering Consultant project to Hoyle, Tanner, and Associates, Inc. on the condition Town Administrator MacIver discuss concerns regarding previous projects by Selectperson Bailey, seconded by Selectperson Knapp. Roll call vote: Ayer – No, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Great Bay Resource Protection Partnership Grant Acceptance

7:22pm. The Conservation Commission was awarded a grant for \$3,775 through the [Great Bay Resource Protection Partnership Grant](#) (GBRPP), which will be used to offset Conservation Fund costs for the Goodwill expansion project.

Motion to accept the GBRPP grant for \$3,775 to be directed to the Parish project by Selectperson Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Public Works Week Food Drive Results

7:23pm. In honor of National Public Works Week, Barrington’s Highway Department collected donations for [End 68 Hours of Hunger](#). Erin Paradis reported that \$1,200 in cash donations were

raised, along with \$400 in food donations. Three boxes of food were donated to the Barrington Food Pantry, consisting of items that are not utilized by the End 68 Hours of Hunger program. Thank you to everyone who donated!

Roadside Cleanup

7:25pm. Roadside cleanup was a huge success! 100+ people participated, with more than 2,000 pounds of trash being picked up. Thank you to all the volunteers!

Town of Barrington Services – COVID-19

7:27pm. The Town was awarded \$53,000 in funds from the state, not including an additional approximately \$10,000 which is FEMA-eligible. This covers 100% of the time the Town was required to pay employees when they were not able to work, as well as costs associated with allowing for employee telework and for service improvements in Town. Each Town Department is committed to continuing to provide services during the COVID-19 pandemic, while making necessary adjustments to minimize public contact. Social distancing requirements are challenging in some Town Hall offices, so precautions will continue at this time.

A return to in-person Select Board meetings has not been decided, further research is needed before a decision is made.

An informational letter was sent out with all tax bills regarding the Town's response to the Covid-19 pandemic. Information regarding updates to services can be found at the Town's COVID-19 Information Page.

NEW BUSINESS

Community Development Block Grant Administrator Award – Lee Oaks

7:35pm. The Town received one response for a request for proposals to provide Administration of the Lee Oaks Cooperative CDBG grant, from Donna Lane. Due to the Covid-19 pandemic, Strafford County Regional Planning is unable to provide administration side-by-side, as planned.

Motion to accept and approve Donna Lane as Administrator of the Community Development Block Grant by Chairperson Hardekopf, Seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp - Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Police Cruiser Purchase

7:39pm. In an effort to reduce next year's budget impact, the Police Department has proposed to purchase a used vehicle via sealed bid from Dover to replace the "ghost" or unmarked cruiser.

Prior to the meeting on June 22nd, Police Chief George Joy will research Barrington's detail rate in comparison to other municipalities, as well as the primary user of each vehicle.

Motion to authorize an additional cruiser purchase utilizing up to \$10,000 from the Outside Detail Revolving Fund, up to \$5,221.12 from the Vehicle and Vehicle Maintenance operating budget line, and up to \$3,778.88 coming from the Vehicle operating budget line by Selectperson

Saccoccia, seconded by Selectperson Bailey. Roll call vote: Ayer – No, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Conserved Land Tree Stand Notice

8:10pm. Per State law and Town policy, landowner permission must be given for any permanent/semi-permanent tree stands or blinds, and they must be marked with the owner's name and contact information. The Conservation Commission is aware of several stands and blinds which do not have permission nor information posted and are on Town Lands. They have requested the Select Board's permission to utilize a [Tree Stand Notice](#).

Motion to authorize the placement of the proposed Tree Stand Notice on blinds or tree stands on Town properties by Chairperson Hardekopf, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

Sale of Town-Owned Lands

8:12pm. The Town Lands Committee has presented [a list of Town properties](#) recommended for sale to interested abutters or by sealed bid or auction. The process will be finalized on June 22nd along with any conditions for the sales.

Greenhill Bridge Permanent Easement

8:23pm. The Greenhill Bridge project will require both temporary and permanent easements. The Select Board was asked to authorize the permanent easement on Map 219, Lot 46.

Motion to authorize the permanent easement on Map 219, Lot 46 related to the construction of a new bridge on Greenhill Road over the Isinglass River by Chairperson Hardekopf, seconded by Selectperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp -Aye, Saccoccia – Aye, Hardekopf - Aye. ***The motion passed.***

SELECT PERSONS REPORTS

8:23pm.

Selectperson Saccoccia shared the Recreation Commission met and made the difficult decision to cancel summer camp. He will attend a meeting tomorrow to discuss plans for the building and the budget.

Selectperson Ayer reported the Conservation Commission sent a recommendation letter regarding the incoming gun petition. Concerns were raised about enforcement of parking rules. The Town Lands committee had a thorough discussion regarding Town owned properties. He did not attend a School Board meeting.

Selectperson Bailey shared that four cases came before the Zoning Board, three were approved and one continued. The Library Trustees met with the Building Committee and funding groups to discuss options for the current building and will be working on what to present to voters at the March 2021 Town Meeting.

The Select Board voiced their appreciation for the Trustees looking at options for a new space and discussed pledged funds and collected funds.

Lindsey Maziarz, Library Trustee Chair, spoke on behalf of the Library Trustees. A recent proposal the Trustees were shown was estimated at a \$1.5 million bond and would be a renovation and addition rather than a new building. They're also looking at a new build at a cost of less than \$3 million. At the next meeting, there will be no decisions made, but work with the architects will continue to create an option for a new library build. The meeting is available to [view online](#).

***Selectperson Knapp** shared that during the Planning Board meeting on June 2nd, they heard a request for an office storage unit which will be decided at a later time and reviewed the Barrington Shores Campground expansion. There will be a site walk on June 9th, 2020 at 5pm. There was also a review and approval of a welding and fabrication shop on Colonial Way and a lot line subdivision for a site on Calef Highway was approved. They also voted on and discussed the Class VI proposal that came before the Board tonight. The Planning Board discussed the possibility of the Fire Department doing a dry run on Long Shores Drive prior to issuing building permits and requested Department Heads send reviews to the Planning Board prior to their review.*

Code Enforcement Officer Huckins stated the way the reviews are done currently is proper according to policy.

Chief Walker shared the Fire Department has always been able to access Long Shores Drive when necessary despite the varied road conditions.

***Chairperson Hardekopf** shared the Transfer Station Committee will be releasing a new flyer explaining what causes recycling contamination. She also shared that by her estimation, each Select Board member provides the Town with approximately \$50,000 in free services annually and thanked the members of the Board for their efforts.*

PUBLIC COMMENT

8:52pm.

Selectperson Ayer shared his concern with people's reactions to current events and asked all citizens to conduct themselves appropriately.

There were no additional public comments. Public comment closed at 8:53pm.

NONPUBLIC

8:57pm. Motion to enter nonpublic for reasons of Reputation by Selectperson Knapp, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye, Hardekopf - Aye. **The motion passed.**

8:58pm. The meeting resumed with Chairperson Hardekopf, Selectperson Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator MacIver, and Municipal Office Administrator Caudle in attendance remotely.

Abatement Request for a Property Tax Bill

8:59pm. Motion to approve a one-time abatement in the amount of \$114.32 plus any interest and fees owed by Chairperson Hardekopf, seconded by Selectperson Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye, Hardekopf - Aye. **The motion passed.**

9:01pm. Motion to adjourn nonpublic session by Selectperson Hardekopf, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye, Hardekopf - Aye. **The motion passed.**

ADJOURNMENT

9:03pm. Chairperson Hardekopf, Selectperson Knapp, and Selectperson Bailey returned to the Virtual Public Meeting room to reconvene. Motion to adjourn by Chairperson Bailey, seconded by Chairperson Hardekopf. Roll call vote: Bailey – Aye, Knapp – Aye, Hardekopf - Aye. **The motion passed.**

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Tracy Hardekopf
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Chairperson T. Hardekopf

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George Bailey
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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

DocuSigned by:
J. Saccoccia
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Selectperson J. Saccoccia

6/22/2020
Date Minutes Were Approved