

SELECT BOARD MINUTES MONDAY, DECEMBER 3, 2018

The Select Board meeting for Monday, December 3, 2018 started at 6:30 p.m. Present were Selectperson Ayer, Selectperson Hardekopf, Selectperson Hatch, Selectperson Knapp, Chairperson Bailey, Administrator Scruton, Deputy Administrator MacIver and Clerk McNeil

Chairperson Bailey welcomed everyone, noted his rules for the meeting and led in the Pledge of Allegiance.

APPOINTMENTS

There were no appointments.

BUDGETS – Recreation, Fire/Rescue, Cemetery – Tara Barker presented the budget for the Recreation Department. This budget has a decrease from the 2018 budget. Ms. Barker reviewed all of her budget lines. She changed the mileage line to \$1,748 up \$500 from last year. Peter Royce asked if part of the mileage line could come out of the revolving fund as it is used for making bank deposits. Selectperson Hardekopf asked about using mobile deposits similar to what the town office uses. Selectperson Ayer feels that the mileage should come out of the revolving fund. Selectperson Knapp felt it is worthwhile to explore mobile deposits with the town office. Part-time hourly is for the administrative assistant not part-time help for Recreation Department programs.

Chief Walker presented the Fire/Rescue budget. There is an increase of \$62,577 in this budget. Chief Walker reviewed each line. There is an increase in part-time hourly wages. Chief Walker would like to go from a stipend system to an hourly rate. The per-diem hourly line has an increase. Chief Walker would like to have two part-time employees on Friday and Saturday nights. Peter Royce noted that the ABC was discussing the part-time hourly and they wanted to know if scheduling can be controlled and leveled out. The ABC also questioned On Call and Per-diem hourly as the money has been underspent for 2018. There is a chance that the per-diem hourly could be reduced. Selectperson Hardekopf noted that going to part-time hourly wage would mean an employee structure system, you will have to follow the Fair Labor Standards Act. She asked him to explore these concerns. Chief Walker noted that he works within the confines of the labor laws but sometimes there are gray areas. Chief Walker will get numbers for Selectperson Knapp on the billing company's revenues. Peter Royce felt that review of the billing company's delinquent accounts has more relevant number than their revenues. Selectperson Knapp still has several questions regarding going to part-time hourly from the stipend system. Chief Walker was asked to put numbers together for both systems. The ABC wanted to increase the vehicle maintenance line as the vehicles are getting older. Administrator Scruton noted that the ABC will bring in their report on December 10th and December 17th is the final budget discussion. Under warrant articles, three capital reserve articles were proposed.

Cemetery – Trustee, Rick Walker presented this budget. There is an increase of \$1,680 in this budget. The only increase is in the Contract/Mowing line. The Trustees purchased a computer program to inventory the cemetery. They are in the process of upgrading electricity at the cemetery. The ABC asked about the last mowing bid – it was several years ago. The School Department now does the mowing. They do up to 15 mowings a year in their contract along with other maintenance.

PUBLIC COMMENTS – Rick Walker commented on a memo that he sent to the Board regarding putting a fire alarm system in the Highway garages. He noted a fire in another New Hampshire town highway garage this weekend. A system would cost approximately \$7,500 for each building. He encouraged the Board to move forward with this recommendation. A fire suppression system would be a lot more costly. Would there be an offset in cost with our insurance premium?

REVIEW OF MINUTES – November 26, 2018 – Selectperson Hardekopf moved to accept the minutes of November 26, 2018, seconded by Selectperson Knapp. Selectperson Hatch abstained from the vote as she was absent. The motion carries.

STAFF REPORT

1. The Finance Officer Job description was reviewed by the Board. Selectperson Hardekopf moved to support the Finance Officer Job description as revised, seconded by Selectperson Knapp. The motion carries. Candidates are currently being interviewed.
2. Administrator Scruton presented the proposed 2019 holiday schedule as supported by the personnel policy. There was discussion of the changing the day after Christmas to the day before Christmas as the Board felt closing the day after Christmas would mean the town office would be closed for too long because of a Friday and the long weekend. Selectperson Hardekopf moved to approve the holiday schedule changing from the day after Christmas to the day before Christmas, seconded by Selectperson Ayer. The motion carries.
3. Administrator Scruton presented a charge for the proposed Water Committee. Selectperson Knapp noted this charge seems to be something where you would need a geologist on the committee. Chairperson Bailey explained that there are communities that own property in Barrington and their usage of our water is a concern. This committee would be advisory. The Board took no action.
4. Administrator Scruton presented the Bond Counsel Engagement Letter for the library and asked the Board what they wished to do. The Board was considering a bond for a proposed town hall/police station. A bond for the town hall/police could be added to this engagement letter if the Board chose to move forward with their plans. The town hall could be built for under \$2,000,000. Selectperson Hardekopf moved to sign the \$4,500,000 Bond Engagement Letter for the Library, seconded by Chairperson Bailey. The motion carries. Selectman Hardekopf moved to have Administrator Scruton to get a Bond Engagement Letter for a town office in the amount \$1,900,000, seconded by

Chairperson Bailey. Chairperson Bailey asked for a roll call, Ayer –aye, Hardekopf - aye, Hatch – nay, Knapp – aye, Bailey – aye. The motion carries.

5. Administrator Scruton provided a “bad check policy” for the Board’s review. Selectperson Hardekopf moved to adopt the policy, seconded by Chairperson Bailey. The motion carries.
6. Administrator Scruton noted that property tax bills were due today and the tax office took in \$1,100,000.

Clerk McNeil

1. Clerk McNeil received a request from someone who wants to trap beaver on a town owned piece of property and was seeking permission. Selectperson Ayer moved to allow, for this year only, permission to trap beaver on that town owned property, seconded by Selectperson Knapp. Chairperson Bailey asked for a roll call. Ayer – aye, Hardekopf –aye, Hatch – nay, Knapp – aye, Bailey – nay. The motion carries.
2. Clerk McNeil asked for signatures on the GIS Internet Services through CAI Technologies, payroll manifest dated 11/25/2018 and vendor manifest dated 11/29/2018.

OLD BUSINESS

There was no old business

NEW BUSINESS

Chairperson noted the retirement of Jake Banian from the Police Department after 32 years of service to the Town of Barrington.

SELECTPERSON’S REPORTS AND CONCERNS

Selectperson Ayer missed the last Conservation Commission meeting.

Selectperson Hardekopf didn’t have any Recreation Commission meetings to attend.

Selectperson Hatch stated that at the last ZBA meeting the case was withdrawn.

Selectperson Knapp noted that the Planning Board is working on solar zoning. There will be a meeting on December 19th at 5:30 p.m. for the Facilities portion of the Master Plan.

Chairperson Bailey will be meeting with the Library Trustees on Tuesday.

PUBLIC COMMENTS

Sam Boduch thanked the Board for signing the Engagement Bond for the proposed library building.

Selectperson Knapp moved to go into non-public session per RSA 91-A: II a, c for personnel/reputation at 9:13 p.m., seconded by Selectperson Hardekopf. Chairperson Bailey asked for roll call, Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – aye, Bailey – aye. The motion carries.

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Selectperson Knapp moved, Selectperson Ayer seconded to exit non-public session at 9:50 p.m. Chairperson Bailey asked for a roll call, Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – aye, Bailey – aye. The motion carries.

Selectperson Hardekopf moved, Selectperson Knapp seconded to seal the minutes indefinitely as their disclosure could adversely affect the reputation of a person other than a member of the Board. Chairperson Bailey asked for a roll call, Ayer – aye, Hardekopf – aye, Hatch – aye, Knapp – aye, Chairperson – aye. The motion carries.

The meeting adjourned at 9:51 p.m.