



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, November 8, 2021

The Select Board meeting for Monday, November 8, 2021 began at 6:31pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, Municipal Office Administrator (MOA) Caudle, and Advisory Budget Committee (ABC) Chair Steve Saunders.

**6:31pm.** The meeting was called to order by Chairperson Knapp.

### **ROLL CALL ATTENDANCE**

**6:31pm.** Select Board attendance was taken via Roll Call: Ayer - Present, Bailey – Present, Mannschreck – Present, Knapp – Present, Saccoccia – Present.

### **PLEDGE OF ALLEGIANCE**

**6:31pm.** Chairperson Knapp led the Pledge of Allegiance.

### **AGENDA REVIEW AND APPROVAL**

**6:32pm.** Selectperson Ayer requested a moment of silence for Richard “Dickie” Kay of Dover Paint & Varnish, who passed away the previous Friday, and also the addition of a discussion regarding the SAU mowing, which will be item C under New Business.

The Select Board agreed by unanimous consent they had no issues with the Agenda as proposed and amended. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp - Aye.

### **MOMENT OF SILENCE**

**6:33pm.** The Select Board held a moment of silence for Richard “Dickie” Kay and offered their condolences to his family.

### **PUBLIC COMMENT**

*Public Comment is limited to three minutes per person, and 15 minutes total.*

**6:34pm.** Public Comment opened.

**James Saccoccia, James Henry Drive** – Was at the Town Offices early this morning and noticed a handful of employees had arrived early. He extended his appreciation for the effort.

**6:35pm.** There were no additional public comments. Public Comment closed.

### **PUBLIC HEARINGS**

**There were no public hearings.**

**CONSENT AGENDA**

**6:35pm.** Motion to accept the Monday, November 8, 2021 Consent Agenda (A-D) as presented by Selectperson Bailey, seconded by Chairperson Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp - Aye. ***The motion passed by unanimous consent.***

A. Meeting Minutes October 25, 2021

*Motion to approve the October 25, 2021 minutes – **Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes October 18, 2021
- ii. American Legion Raffle Permit
- iii. Barrington Republican Committee Raffle Permit
- iv. Barrington Snow Goers Raffle Permit
- v. Private Road Agreement for Map 102 Lot 79 Long Shores Road
- vi. Private Road Agreement for Map 102 Lot 69 Hayes Road

*Motion to authorize and sign the above-referenced documents (i-vi) – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Eversource Pole Petition for license number 61-1613 on Oak Hill Rd
- ii. Accounts Payable Manifest 2021-245
- iii. Payroll Manifest 2021-144
- iv. Timber Bill for Map 212 Lot 0001
- v. Timber Bill for Map 266 Lot 0006
- vi. Repurchase Deed for Map 102 Lot 0076

*Motion to authorize and sign the above-referenced documents (i-vi) – **Passed on the consent agenda.***

D. Food Pantry Temporary Storage Container

- i. The Food Pantry has asked to place a temporary storage container on Town property adjacent to the Food Pantry for a few months through the holiday basket distributions.

*Motion to authorize the Food Pantry to place a temporary storage container on Town property through spring of 2022 – **Passed on the consent agenda.***

**APPOINTMENTS****Cameron Berry – New Police Officer Swearing-In**

**6:35pm.** Police Chief George Joy introduced Mr. Berry as a New Hampshire native who grew up in the Keene, NH area before serving in the Marine Corps. He is looking forward to continuing a career in public service. Officer Berry's pin was placed by his wife, Brandi McKay Berry.

**2022 Budget Presentation – Highway/Dams**

**6:38pm.** Road Agent Marc Moreau reviewed the proposed Highway Budget, including employee wages and benefits. He also shared that he's looking into a system to manage snow buildup on the highway roof as there have been several instances of snow falling off the roof and nearly hitting staff. The Select Board discussed options for safe management. Also discussed were staff's mixed opinions about the uniform allowance. Tree removal is an increasing issue in Barrington. The vehicle maintenance line is expected to be significantly underspent this year, with Road Agent Moreau sure it's simply luck, he would not like to reduce the line due to the inevitability of failure and the increase in overall costs.

Concerns were raised by ABC Chair Steve Saunders about the lack of a warrant article proposal for paving as well as a grader not being fully funded in the Highway Equipment Capital Reserve when in need of replacement.

Selectperson Ayer proposed a 50/50 split with some disagreements with the ABC. Steve said the ABC would be amenable with cutting the maintenance line to \$55k, possibly \$60k if the COLA and step are approved by the board.

Road Agent Moreau pointed out in a few years the Town will be responsible for sidewalk clearing, so should plan for a purchase for snow removal, in his opinion the best option will be a Bobcat. New developments and upgrades will mean the Town has increasing amounts of sidewalks to clear.

### 2022 Budget Presentation – Transfer Station

**7:52pm.** The 2022 Budget for the Transfer Station was presented by Erin Paradis, Highway Support Assistant and Transfer Station Administrator. She reported an overall increase of \$6,339, 2% in the 2022 budget and reviewed any increases over 10% in the budget.

Testing around the capped landfill will increase over 10%, monitoring is completed by Eastern Analytical and CMA Engineer. This monitoring is submitted to the Department of Environmental Services. Additionally, water around the transfer station is tested yearly.

The Select Board questioned costs of landfill monitoring. DES has recently changed their acceptable limits, and frequency and therefore costs of testing have increased due to the change.

Bag sale revenue is \$144k, the line is increased but is directly offset by bag sales. The Transfer Station has brought in \$195,707, including payment for recycling in the past four months. Erin discussed improvements to the facility, including a new gate, issuance of 2,856 stickers to Town residents, and installation of book bins and clothing/shoe bins reduce the town's MSW cost. The Transfer Station is currently working to add more signage. Town population is growing, so household waste is growing.

ABC Chair Saunders shared the assumption that 50% of budget covered by Town, 50% of budget paid by fees and revenue, and the belief of the ABC that the 50/50 ratio should be reconsidered to avoid a budget shortfall.

The Board discussed metal collection and recycling, and the possibility of the Town receiving additional funds from the sale of metal.

### Library Trustee Alternate Appointment – Sam Ronda

**8:09pm.** Pursuant to the Select Board's Appointment Procedure, this appointment was discussed at the November 1, 2022 Select Board Meeting.

Motion to appoint Sam Ronda as a Library Trustee Alternate with a term ending in March of 2022 by Selectperson Mannschreck, seconded by Selectperson Ayer. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

TA MacIver shared that Library Trustee Alternates are, by statute, only able to be appointed for a term of one year maximum. All terms of appointments in Barrington expire in March to allow the incoming Select Board to reappoint or reassign appointments as one of their first duties.

## **STAFF REPORTS**

### Administrator MacIver

**8:09pm.** TA MacIver reviewed the newest Tax Bill Insert, which will be included in outgoing tax bills. The 2021 tax rate was assigned today. He explained the tax rate change, the ratio of tax costs, and explained what the Unassigned Fund Balance (UFB) is and the current status; contributions are from revenue in excess of projections and unspent budget items. The Department of Revenue Administration (DRA) recommends an 8% - 17% balance; Barrington currently holds a balance of 13.3%, which is approximately \$250,000 above the midpoint of the range of 12.5%. The Town doesn't have a huge excess, but the extra

funds allow flexibility in warrant article appropriations. Tax bills will go out on November 16<sup>th</sup> and be due December 16<sup>th</sup>.

### Municipal Office Admin Caudle

**8:19pm** MOA Caudle requested additional signatures including:

- Application for Driveway Permit for a realignment of Bumford Road
- Oath of Office for Officer Cameron Berry
- 2021 Warrant

### **OLD BUSINESS**

There was no old business on the agenda.

### **NEW BUSINESS**

#### 2021 Exemption and Credit Analysis

**8:19pm.** TA MacIver reviewed the 2021 Exemption and Credit Analysis, sharing details of credits and exemptions both available and utilized. Selectperson Bailey requested two years ago to increase the Service-Connected Total Disability Credit to its maximum, and the Select Board has been supportive of incremental increases to raise the credit \$500 two years in a row. TA MacIver asked if the Board is interested in supporting an additional increase this year, in which a poll of the board showed support for the idea. Selectperson Bailey voiced his support for the increase and would like a surviving spouse to also receive the full service-connected total disability credit, but the State allows a maximum of \$2,000.

Motion to sponsor a warrant article supporting an increase to \$3,550 by Selectperson Bailey, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Saccoccia – Aye, Knapp - Abstain. ***The motion passed.***

Motion to sponsor a warrant article supporting an increase of the All-Veteran credit to \$650 by Selectperson Bailey, seconded by Vice-Chair Saccoccia. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Abstain, Saccoccia – Aye, Knapp - Abstain. ***The motion passed.***

Selectperson Bailey requested TA MacIver research the \$2,000 survivor's credit.

#### Ayers Lake Association and Camp Fireside Committee to Adjust Lake Access

**8:34pm.** VP of Ayers Lake Association Jim Higginbottom, was present representing the Association. TA MacIver was notified of the wish to limit access to Ayers Lake from Daniel Cater Road to rooftop vehicles only. Representatives from Camp Fireside and Ayers Lake Association would like to form a committee and restrict access with State's permission and have asked if the Town would like to join the committee. The Town has supported access and allows parking on one side of the road.

Selectperson Ayer provided history that the Town once owned the beach and turned it over to Camp Fireside as a non-profit, who now charges a fee for entry. Selectperson Bailey shared a warranty easement deed from 2010 with restrictions that would not allow the proposed limitations to access. Mr. Higginbottom shared their goal is to reduce the risk of milfoil and other invasive plants being introduced to the lake.

The Select Board agreed by consensus that they would not like to appoint someone to the committee to restrict access to the lake, and they do not agree with restricting access to the lake.

Vice-Chair Saccoccia abstained from the discussion as he's worked for camp fireside.

**SAU 74 Mowing Contract**

**8:57pm.** The Cemetery Trustees hold a contract with the school for mowing. They have not increased the cost since 2016, when The School District took over mowing services. When contracted to a private company, the Town paid \$14,000, with the school providing services since 2016 for \$10,000. They have now increased the cost to \$12,500.

Selectperson Ayer suggested the Town go out for bid. Bailey suggested the trustees investigate options. TA MacIver shared the Cemetery Trustees investigated options last year when they were unsure the school would be able to continue mowing services, and with their research last year, believe \$12,500 is the best value.

The Select Board agreed by consensus to allow the Cemetery Trustees to make the decision.

**SELECTPERSONS REPORTS**

**9:03pm.**

**Selectperson Ayer** – Town Lands met; Conservation Commission met with SELT regarding a new platform at Stonehouse Pond. He spoke to the new parking lot for access and shared that swimming will be allowed in an area that is walk-in only.

**Selectperson Mannschreck** – School board cancelled meeting last Tuesday, having budget workshop tomorrow. ABC is meeting this week, not meeting next week. The Transfer Station Recycling Center Review Committee hasn't met since last Select Board meeting.

**Selectperson Bailey** – Third Tuesday of the month will attend the library meeting. Hasn't received notice from ZBA on information for next meeting but have received information from the Planning and Land Use Department, including driveway permit for 2A Tactical.

**Vice-Chair Saccoccia** – No updates from the Recreation Department.

**Chairperson Knapp** – Tech committee meeting is tomorrow. Did not attend Planning Board meeting last week due to attending SSGT Sherrill's vigil. Recreation Department has a full day childcare program for holiday closures. Recently went on a walk down SELT trail by Merry Hill Road. Please wear hunter orange/safety colors if walking in the woods.

**PUBLIC COMMENT**

**9:10pm.** Public Comment opened.

**Jessica Tennis** – Recreation Director – wanted to share the shade structures are scheduled to be delivered Monday. They'll possibly require a crane, resulting in a closure of the road/parking area/etc. on Monday, details will be shared on Facebook.

**9:11pm.** There were no additional public comments. Public Comment closed.

Barrington, NH Select Board Minutes  
November 8, 2021

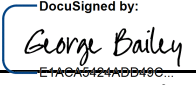
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**ADJOURNMENT**

**9:11pm.** Motion to adjourn the October 4, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Vice-Chair Saccoccia. Roll Call Vote: Ayer – Abstain, Mannschreck – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

*Links to all reviewed documents can be found in the [November 8, 2021 Town Administrator's Report](#).*

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Chairperson A. Knapp

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**November 29, 2021**  
Date Minutes Were Approved