



BARRINGTON, NH SELECT BOARD MINUTES

Monday, November 29, 2021

The Select Board meeting for Monday, November 29, 2021 began at 6:30pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Vice-Chair Saccoccia, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, Advisory Budget Committee (ABC) Chair Steve Saunders, and Municipal Office Administrator (MOA) Caudle.

6:30pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:31pm. Select Board attendance was taken via Roll Call: Ayer-Not Present, Mannschreck – Present, Bailey – Present, Saccoccia – Present via remote access at 22 James Henry Drive, Barrington, who stated no one else was present to influence his votes, Knapp – Present.

PLEDGE OF ALLEGIANCE

6:31pm. Chairperson Knapp led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. Motion to approve the November 29, 2021 Agenda by Selectperson Bailey, seconded by Chairperson Knapp. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:32pm. Public Comment opened.

6:33pm. Public Comment closed.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA

6:33pm. Motion to accept the Monday, November 29, 2021 Consent Agenda (A-D) as presented by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

A. **Meeting Minutes November 8, 2021**

*Motion to approve the November 8, 2021 minutes – **Passed on the consent agenda.***

B. **Meeting Minutes November 15, 2021**

*Motion to approve the November 15, 2021 minutes – **Passed on the consent agenda.***

C. Previously Submitted/Signed Requests for Signature

- i. Meeting Minutes for November 1, 2021
- ii. Accounts Payable Manifest 2021-246
- iii. Accounts Payable Manifest 2021-247
- iv. Payroll Manifest 2021-145
- v. Payroll Manifest 2021-145B
- vi. Payroll Manifest 2021-146

*Motion to authorize and sign the above-referenced documents (i-vi) – **Passed on the consent agenda.***

D. New Requests for Signature

- i. 2021 Warrant from the Strafford County Commissioners for \$2,927,807
- ii. Annual Contract with Sanders Searches, LLC for Tax searches and letters for \$2,360
- iii. Repurchase Deed for Map 0023, Lot 0052, Sublot 0000
- iv. Accounts Payable Manifest 2021-248
- v. Payroll Manifest 2021-147

*Motion to authorize and sign the above-referenced document (i-v) – **Passed on the consent agenda.***

TA MacIver shared four properties that were tax-deeded in 2021 have been repurchased of seven that were deeded.

APPOINTMENTS**2022 Budget Presentation – Planning & Land Use**

6:34pm. TA MacIver reviewed the addition of funds to the consultant line, explaining the Land Use chapter of the **Master Plan** will be revised this year with the assistance of Strafford Regional Planning. A revision of the Master Plan was not completed in 2021.

2022 Budget Presentation – Buildings

6:35pm. Code Enforcement Officer John Huckins spoke to the 2022 Building budget, sharing mileage will be increased, though the funds that had been planned to purchase a new vehicle will likely make it come out evenly in the end. The Equinox is back in production and Mr. Huckins has reached out to find out cost and details. Overtime may also be overbudget due to assisting Land Use.

Building permit fees were increased last year, but the cost of construction and income to the Town has increased so an analysis to increase fees was not completed this year. It will likely be revisited in 2022 for the 2023 fiscal year.

Selectperson Bailey asked for clarification on the legal line. Mr. Huckins explained when needed, the Town's legal budget is utilized.

STAFF REPORTS

TA MacIver – Plow Package and One-Ton Bids

6:40pm. Today was the due date for a one-ton truck and equipment packages. Zero bids were received for a one-ton, two were received for packages. TA MacIver recommended extending the bid deadline to December 29th or readvertise. The Select Board agreed by consensus to extend the bid to December 29, 2021.

MOA Caudle – Additional Signatures

6:41pm. Additional signature requests include:

- 3 Land Use Change Tax Bills
- 3 Administrative Abatements
- Supplemental Warrant to issue a second-half bill for a property that was repurchased

OLD BUSINESS

Fire/EMS Radio Tower Communications Line

6:41pm. TA MacIver explained the current plans to further explore microwave in the future, but to upgrade the system with point-to-point fiber to improve the system immediately. The Board discussed potential issues, what the non-appropriation clause would mean for the Town, the benefits of a lease. Chairperson Knapp expressed his dislike of saddling future boards with contracts in this manner.

Motion to authorize entering a contract with Consolidated Communications to install a fiber connection between the Fire/EMS repeater and the dispatch center with \$10,000 down and \$309 per month for five years with a non-appropriation clause by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Petitioned Warrant Article – All Veterans Credit

6:51pm. Ross Ascani, the original petitioner from 2020 and the submitter of the current article was not aware of the Select Board's intent to introduce an increase via a warrant article and submitted a petitioned article to bring the amount to \$750. He expressed support for the Board's proposal to do \$650 this year and \$750 next year.

Motion to withdraw the Board-sponsored All Veteran Credit warrant article and prepare an amendment to be introduced at Deliberative Session to reduce the petitioned article from \$750 to \$650 by Selectperson Mannschreck, seconded by Selectperson Bailey.

The Select Board discussed potential issues with amending the article at Deliberative Session vs. having two separate articles, past Deliberative Sessions with similar issues.

Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

NEW BUSINESS**New Warrant Articles for 2022****Fire and Ambulance Revolving Fund**

6:56pm. Wording in RSA 31:95-h was altered to expand the purpose of an ambulance revolving fund to include "Fire and Ambulance" to better represent the typical design of a Fire/Ambulance service. Municipalities must adopt the wording via warrant article at Town Meeting. The ABC recommends expanding the purpose of the Ambulance Revolving Fund.

Motion to include a warrant article expanding the purpose of the ambulance revolving fund to include 'fire' on the 2022 warrant by Selectperson Bailey, seconded by Selectperson Mannschreck. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Cemetery Expendable Trust Fund

6:57pm. RSA 289:2-a allows for the establishment of a Cemetery Expendable Trust Fund where cemetery revenue could be automatically deposited without the need for a yearly warrant article. The ABC recommends creating a Cemetery Expendable Trust Fund pursuant to RSA 289:2-a.

Cemetery Trustee Rick Walker shared years ago the funds were deposited in this manner until this method was discovered to be incorrect because RSA 289:2-a was not adopted. Only the Select Board has the authority to expend from the fund.

Motion to include a warrant article establishing a cemetery expendable trust fund per RSA 289:2-a on the 2022 warrant by Selectperson Mannschreck, seconded by Chairperson Knapp. Roll call vote: Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

SELECT PERSON REPORTS AND CONCERNS

7:01pm.

Selectperson Mannschreck – ABC Minutes are available, the School Board meets tomorrow, Transfer Station and Recycling Center Committee has not met.

Selectperson Bailey – The Library has [several events](#) happening in December! December 1st the [reading challenge](#) begins with the Library, there is a Friends of the Library meeting 12/1, [Paper Bag Stars](#) (for teens and adults) on 12/6, [History and Mystery](#) on 12/15, [Polar Express](#) 12/4 12pm-2pm with registration required. Selectperson Bailey shared he was not pleased with reception he received at the meeting due to his vote at the prior Select Board meeting.

Vice-Chair Saccoccia – Saturday 12pm-2pm is the [Polar Express](#) event (registration required), end of year program reviews are in the works, Rec is currently hiring for a middle school site supervisor.

Selectperson Ayer joined the meeting 7:03pm.

Selectperson Ayer – The Conservation Commission has not met, the Town Lands Committee has been working with TA MacIver to develop the Gerrior Drive/Homestead RFQ.

Chairperson Knapp – Will not attend Planning Board meeting tomorrow due to a conflict, they will be meeting to discuss warrant articles. Chair Knapp pointed out new Library memberships coincide with ECLC enrollment times, when they enroll all new students for cards.

PUBLIC COMMENT

7:06pm. Public Comment opened.

Rick Walker – Tricentennial Trustee – Calendar of old photos are now available in Town, In January there will be a snow sculpture competition, winner will be chosen by the people, and will receive a gift. February will have a skating party, and activities will continue all year, including a cemetery walk in July and history day. There will be photos included in this year's Town Report. All items will be available for sale at a booth at the Christmas Dove.

7:11pm. There were no additional public comments. Public Comment closed.


ADJOURNMENT


7:12pm. Motion to adjourn the November 29, 2021 Select Board meeting by Selectperson Bailey, seconded by Chairperson Knapp. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Saccoccia – Aye, Knapp – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [November 29, 2021 Town Administrator's Report](#).


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Chairperson A. Knapp

DocuSigned by:

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Selectperson G. Bailey

DocuSigned by:

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Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

12/6/2021
Date Minutes Were Approved