



BARRINGTON, NH SELECT BOARD MINUTES

Monday, November 1, 2021

The Select Board meeting for Monday, November 1, 2021 began at 6:34pm. The meeting was held at the Early Childhood Learning Center (ECLC), 77 Ramsdell Lane, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Knapp, Selectperson Ayer, Selectperson Bailey, Selectperson Mannschreck, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Advisory Budget Committee (ABC) Chair Steve Saunders was also in attendance. Vice-Chair Saccoccia was previously excused.

6:34pm. The meeting was called to order by Chairperson Knapp.

ROLL CALL ATTENDANCE

6:34pm. Select Board attendance was taken via Roll Call: Ayer-Present, Mannschreck – Present, Bailey – Present, Knapp – Present, Saccoccia – Not Present.

PLEDGE OF ALLEGIANCE

6:35pm. Chairperson Knapp led the Pledge of Allegiance and reminded all to please silence their cell phones.

MOMENT OF SILENCE

6:35pm. Following the Pledge of Allegiance, the Select Board held a Moment of Silence in Remembrance of NH State Police Staff Sergeant and Barrington Resident Jesse Sherrill.

AGENDA REVIEW AND APPROVAL

6:35m. Selectperson Ayer shared he was not comfortable approving COLA at this time.

Motion to approve the November 1, 2021 Agenda by Selectperson Bailey, seconded by Selectperson Mannschreck. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total.

6:36pm. Public Comment opened.

6:36pm. There were no public comments. Public Comment closed.

PUBLIC HEARINGS

There were no public hearings.

CONSENT AGENDA

6:37pm. Chairperson Knapp requested clarification be added regarding two lots referenced as being sold to NHDOT & NH Fish & Game (126-0029, 113-0023, 113-0034). TA MacIver explained that for 126-0029,

Barrington, NH Select Board Minutes
November 1, 2021

Page 2

staff learned there is no lake association, so the recommendation to offer to the association or DOT was amended.

Motion to accept the Monday, November 1, 2021 Consent Agenda (A-G) as presented and amended by Selectperson Mannschreck, seconded by Selectperson Bailey. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – Aye, Knapp – Aye. ***The motion passed by unanimous consent.***

A. [Meeting Minutes October 18, 2021](#)

Motion to approve the October 18, 2021 minutes – ***Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- i. Private Road Agreement for Map 115 Lot 13, Randy and Darlene Stillwagon
- ii. NHMA Legal Inquiries List
- iii. Authorization to Submit Claims to the Community Development Finance Authority for the 2020 Community Development Block Grant Program regarding the Barrington Oaks Cooperative Septic Infrastructure
- iv. Oath of Office for Joyce Cappiello, Library Trustee Alternate

Motion to authorize and sign the above-referenced documents (i-iv) – ***Passed on the consent agenda.***

C. New Requests for Signature

- i. Accounts Payable Manifest 2021-244
- ii. Payroll Manifest 2021-143

Motion to authorize and sign the above-referenced documents (a-b) – ***Passed on the consent agenda.***

D. [American Legion Raffle Permit](#)

E. [Barrington Republican Committee Raffle Permit](#)

F. [Barrington Snow Goers Raffle Permit](#)

G. Final Votes Regarding RSA 41:14-a

- i. Sale of Map 103-49 Per RSA 41:14-a
 1. See attached, [103-0049 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Abutters or road association only.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 103-0049 as presented pursuant to RSA 41:14-a – ***Passed on the consent agenda.***

- ii. Sale of Map 111-10 Per RSA 41:14-a
 1. See attached, [111-0010 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Must merge with abutting property.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 111-0010 as presented pursuant to RSA 41:14-a with a deed restriction that the purchased property must be merged with the purchaser's abutting property – ***Passed on the consent agenda.***

- iii. Sale of Map 111-11 Per RSA 41:14-a
 1. See attached, [111-0011 - RSA 41-14-a Notice](#)

2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Must merge with abutting property.
3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 111-0011 as presented pursuant to RSA 41:14-a with a deed restriction that the purchased property must be merged with the purchaser's abutting property – ***Passed on the consent agenda.***

- iv. Sale of Map 113-23 Per RSA 41:14-a
 1. See attached, [113-0023 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Try to retain some control or development authority through a lease instead of deed transfer.
 - b. Offer for sale to New Hampshire Fish & Game.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 113-0023 as presented pursuant to RSA 41:14-a. – ***Passed on the consent agenda.***

- v. Sale of Map 113-34 Per RSA 41:14-a
 1. See attached, [113-0034 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Try to retain some control or development authority through a lease instead of deed transfer.
 - b. Offer for sale to New Hampshire Fish & Game.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 113-0034 as presented pursuant to RSA 41:14-a – ***Passed on the consent agenda.***

- vi. Sale of Map 126-29 Per RSA 41:14-a
 1. See attached, [126-0029 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Offer only to NHDOT or to be retained by the Town, no private ownership.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 126-0029 as presented pursuant to RSA 41:14-a – ***Passed on the consent agenda.***

- vii. Sale of Map 227-30 Per RSA 41:14-a
 1. See attached, [227-0030 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.

3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.
 - a. Comments: Suggested asking the purchasers to consider permanently conserving the property due to high co-occurrence values.

Motion to authorize the sale of Map 227-0030 as presented pursuant to RSA 41:14-a with a deed restriction that the purchased property must be merged with the purchaser's abutting property – ***Passed on the consent agenda.***

- viii. Purchase of Map 248-1 Per RSA 41:14-a
 1. See attached, [248-0001 - RSA 41-14-a Notice](#)
 2. Recommended by the Planning Board at the September 21, 2021 Meeting.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 248-0001 as presented pursuant to RSA 41:14-a – ***Passed on the consent agenda.***

- ix. Sale of Map 248-3 Per RSA 41:14-a
 1. See attached, [248-0003 - RSA 41-14-a Notice](#)
 2. Not recommended by the Planning Board at the September 21, 2021 Meeting.
 - a. Comments: Suggested that it could be worthwhile to retain this property for the future opportunity to further expand the Town forest.
 3. Recommended by the Conservation Commission at the September 23, 2021 Meeting.

Motion to authorize the sale of Map 243-0003 as presented pursuant to RSA 41:14-a with a deed restriction that the purchased property must be merged with the purchaser's abutting property – ***Passed on the consent agenda.***

APPOINTMENTS

[Police Sergeant Promotion Planning](#)

6:40pm. Police Chief George Joy explained the promotion process, and his pride in all the candidates. He then swore in Sergeant Carrier, whose wife Jordan pinned his new badge.

[2022 Recreation Department Presentation](#)

6:45pm. Recreation Director Jessica Tennis [shared a video](#) showing photos and videos of Recreation events and activities. *Due to technical difficulties the video did not play as intended, but has since been [posted on Facebook](#).* She then shared the Recreation Department budget, activities, participant numbers, how downtime during Covid shutdown was utilized, and upcoming construction projects. All projects have been paid for out of the Recreation Revolving Fund with no impacts to budget/residents.

The shade structures will be installed this fall, but the fabric will not be installed until the spring and will be removed and stored before winter each year.

The ABC did not have anything questions or comments.

Library Trustee Alternate – Sam Ronda

6:57pm. Sam Ronda has [applied for appointment](#) as a Library Trustee. Pursuant to the Select Board's Appointment Procedure, the application will be presented for a vote at the November 8, 2021 meeting.

STAFF REPORTS**November Work Anniversaries**

6:59pm. The following employees have work anniversaries in November. Thank you for your dedication and hard work on behalf of the Town!

Jonathan Janelle	Fire/EMS	23 Years
Erin Paradis	Transfer Station Admin/Highway Support Ast.	13 Years
Richard Smith	Fire/EMS	9 Years
Abigail Clark	Recreation	5 Years
Terrence Glazier	Transfer Station Attendant	2 Years
Peter Curtin	Full-Time Fire/EMS	1 Year

Additional Requests

7:00pm. MOA Caudle requested signatures for two Private Road Agreements:

1. Private Road Agreement for Map 102 Lot 79 Long Shores Road
2. Private Road Agreement for Map 102 Lot 69 Hayes Road

OLD BUSINESS**2022 Step and COLA (Cost-of-Living-Adjustment)**

7pm. TA MacIver reviewed previous discussions regarding COLA, both in Barrington and in other New Hampshire municipalities. The proposed 2.5% COLA increase on all base wages on salaries and pay plans (including the Union) would total \$64,000 in all departments, including those who have not yet presented.

In discussion, Selectperson Mannschreck questioned if the combination of a step increase and COLA bring the total compensation increase closer to the rate of inflation? TA MacIver confirmed it does. Selectperson Mannschreck and ABC Chair Steve Saunders agreed they'd like to avoid effectively lowering wages for employees. Selectperson Bailey asked if there is a list of employees who have left in the last 18 months due to pay. TA MacIver confirmed that in the last 18 months, the majority of those who completed exit interviews cited compensation as a major reason.

The Select Board agreed by consensus to leave the proposed 2.5% in the budget and hold a vote on a COLA increase at the end of the process.

2022 Proposed Staffing Changes

7:10pm. TA MacIver asked for Select Board guidance on whether to include all proposed staffing changes in the 2022 budget, as proposed by Fire, Police, and Library. The consensus of the Board was that the staffing changes to Fire and Police which have already been voted on are supported, the Library requires additional consideration prior to a decision. Chairperson Knapp requested Library Director Melissa Huette be informed of the Board's discussion.

UTV Update

7:24pm. Venture Powersports has been unable to source a 2021 UTV. A 2022 model can be obtained, at an increased cost of \$965.28. Venture will be allotted 2 at the beginning of 2022, with the first unit being sold to Barrington with an anticipated delivery in January.

Motion to authorize the utilization of \$965.28 from available surplus in the 2021 Fire Department budget to increase the bid award to \$25,588.22 to Venture Powersports for a 2022 UTV instead of the planned 2021 UTV by Selectperson Bailey, seconded by Selectperson Mannshreck. Roll call vote: Ayer – Aye, Bailey – Aye, Mannschreck – No, Knapp – No. ***The motion failed.***

The Board raised concerns with the increasing cost of this unit. TA MacIver shared that the Fire Association initially agreed to pay half the costs and have since increased the amount to more than \$18,000, greater than half the total cost of the unit. Fire Chief Walker reiterated the Fire Association's support and funding for more than half of the unit and reminded all that the UTV will also be used for Police Enforcement. In his opinion the UTV is a necessary tool for both departments.

Motion to reconsider the past motion that failed by Selectperson Bailey. ***There was no second.***

Chair Knapp voiced his concern regarding the compounding costs of the unit to the Town. Fire Chief Walker spoke to the increase in residents in Barrington, and the Conservation land residents are encouraged to use, both increasing the services needed with minimal additional staffing and creating a drain on the services that are available. He reiterated the unit is not a toy, but a tool. Public Safety services are overtaxed with minimal staff, this would alleviate some of the strain.

Police Chief George Joy countered that the Town does dispose of unnecessary equipment, citing the reduction of one car, as well as a motorcycle and Humvee that were sold. Barrington does not have trained volunteers that are present elsewhere in the state, when there is an issue on backland, staff are removed from service and unable to assist elsewhere in Town.

Selectperson Mannschreck proposed the surrounding municipalities contribute as the unit could be used by those towns as well. Selectperson Ayer offered to request the Conservation Commission consider contributing funds.

Fire Chief Rick Walker shared that he had previously requested the Conservation Commission support the purchase financially; they responded that while they support the purchase of the unit, they did not feel they were in a position to contribute to the purchase. Also, if the Town does not agree to purchase the unit, the unit will be sold elsewhere. He reminded the Select Board that many rescue personnel are in their 60's, and unable to carry individuals out of back areas over long distances without additional risk to those staff. This unit would alleviate that issue.

Motion to reconsider by Selectperson Bailey. ***There was no second.***

NEW BUSINESS2022 Police Cruiser

7:54pm. Police Chief George Joy shared he able to source a cruiser from McGovern Municipal HQ and is requesting \$10,000 previously approved in the 2021 Budget to be released as a down payment with the balance of \$38,000 to be paid from the 2022 operating budget. There has been an increase in cost due to the cost in outfitting having increased. Chief Joy shared that due to the new method of assigning vehicles, the mileage has balanced out.

Motion to authorize the purchase of a 2022 Ford Interceptor AWD from McGovern Municipal HQ using \$10,000 from the 2021 Budget (Incident Fund) as a down payment with the balance to be paid from the 2022 operating budget (Police Vehicles) by Selectperson Mannschreck, seconded by Selectperson Bailey. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

Public Safety Building Cellular Connectivity Improvements

8pm. After a detailed review, vulnerabilities in communication by First Responders in Barrington have begun to be addressed. Cellular connectivity remains an issue at the Public Safety Building, and recently the Town advertised a specification to remedy the issue. Of the proposals received, staff recommends the proposal submitted by Comtronics/BEARCOM. This project would be an eligible utilization of ARPA funds.

Motion to proceed with the Public Safety Building Cellular Connectivity improvements utilizing Comtronics/BEARCOM and up to \$40,000 from the ARPA funds by Chairperson Knapp, seconded by Selectperson Mannschreck. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

Selectperson Ayer requested and TA MacIver shared information on additional towers being placed in Town. A tower was conditionally approved, but has been delayed most recently due to a merger of companies. The equipment could be redundant in five years, however, it is necessary to remedy it now.

UTV Purchase Reconsideration

8:05pm. Chairperson Knapp questioned if the Police Association would consider donating the additional funds for the UTV. Chief Joy agreed to bring the request to them for consideration.

Motion to authorize the expenditure of up to \$1,000 to increase the bid award to \$25,588.22 to Venture Powersports for a 2022 UTV instead of the planned 2021 UTV, so long as the funds do not come from the operating budget by Selectperson Ayer, seconded by Selectperson Bailey. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

Class VI/Private Road Agreement Review – RSA 674:41 – Pause Hearings

8:09pm. Staff recommend permits covered under Section 2 under the [Class VI/Private Road Policy](#) be paused until the policy is updated, excepting one on Orchard Hill that is currently in process. The Select Board discussed issues with pausing the process temporarily and issues with the policy.

Chair Knapp requested a list of issues in the policy and conflicts between stakeholders be compiled as well as a meeting to attempt to reconcile the issues in the policy. TA MacIver requested all to send issues to him, and shared the New Hampshire Municipal Association (NHMA) recommends Towns not issue any building permits on class vi/private roads.

Motion to review and update the Select Board's Class VI and Private Road Policy and temporarily halt the Select Board hearings process until January 1, 2022 by Selectperson Mannschreck, second by Chairperson Knapp. Ayer – Aye, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

Select Board Reports

8:23pm. Selectperson Ayer – Town Lands hasn't met since last week; the Conservation Commission reviewed the recommendations of the Select Board and Town Lands Committee for the Homestead property. Southeast Land Trust (SELT) will be allowing swimming at a portion of Stonehouse Pond, but individuals will be required to walk to the swimming location.

Barrington, NH Select Board Minutes
November 1, 2021

Page 8

TA MacIver explained that SELT created a recreation plan for Stonehouse Pond, with a goal to improve and open recreation. The Select Board discussed challenges encountered at the Stonehouse property.

Selectperson Mannschreck – School Board did not meet since last Select Board meeting, the Budget Committee and Transfer Station and Recycling Center both meet tomorrow (Tuesday 11/9)

Selectperson Bailey – Had nothing to report.

Chairperson Knapp – The Planning Board will be meeting on Tuesday, but Chair Knapp will be attending the vigil for SSGT Jesse Sherril at 7pm at the BYA A field.

PUBLIC COMMENT

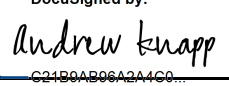
8:29pm. Public Comment opened.

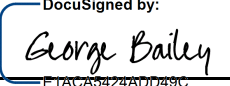
8:29pm. There were no public comments. Public Comment closed.

ADJOURNMENT

8:30pm. Motion to adjourn the November 1, 2021 Select Board meeting by Selectperson Mannschreck, seconded by Selectperson Ayer. Ayer – Abstain, Mannschreck – Aye, Bailey – Aye, Knapp – Aye. ***The motion passed.***

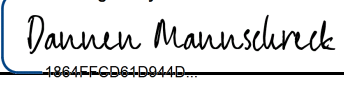
Links to all reviewed documents can be found in the [November 1, 2021 Town Administrator's Report](#).

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Chairperson A. Knapp

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Selectperson G. Bailey

Vice-Chairperson J. Saccoccia

Selectperson D. Ayer

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Selectperson D. Mannschreck

11/15/2021
Date Minutes Were Approved