



## **BARRINGTON, NH SELECT BOARD MINUTES**

Monday, February 8<sup>th</sup>, 2021

The Select Board meeting for Monday, February 8<sup>th</sup>, 2021 began at 6:30 p.m. The meeting was held by remote participation via a Microsoft Teams Meeting due to the COVID-19 pandemic, in accordance with [Emergency Order #12](#), pursuant to [Executive Order 2020-04](#). In attendance were Chairperson Hardekopf, Vice-Chair Knapp, Selectperson Bailey, Selectperson Saccoccia, Selectperson Ayer, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

**6:30pm.** The meeting was called to order by Chairperson Hardekopf.

### **RSA 91-A EMERGENCY PROVISIONS/SELECT BOARD CHAIR EMERGENCY DETERMINATION**

**6:30pm.** Chairperson Hardekopf read the emergency provisions of the State of Emergency and explained how this meeting is accessible as well as how to access future meetings.

### **ROLL CALL ATTENDANCE**

**6:32pm.** Select Board attendance was taken via Roll Call: Ayer-Present, Bailey – Present, Knapp – Present, Saccoccia – Present, Hardekopf - Present. Each Select Board member shared their location and stated that at present, they were alone in their respective rooms with no one influencing their votes.

### **PLEDGE OF ALLEGIANCE**

**6:33pm.** Chairperson Hardekopf led the Pledge of Allegiance.

### **PUBLIC HEARINGS**

#### **Public Hearing for Building Permit – 87 Long Shores Road ML101-37**

**6:34pm.** The Department Heads and Planning Board have reviewed the application and recommended Select Board approval with the following requirements:

1. Maintain redundant erosion control on the downhill side of the lower limits of construction.
2. Maintain as much existing forest mat as possible to protect wetland.
3. The driveway should be graded to drain entirely to the front yard.
4. Consider current or future potential for culvert to drain the front yard located in the area of the right-angle turn of the driveway toward the house. This single point of outfall will promote effective runoff and erosion protection.
5. Maintain a minimum of a five-foot undisturbed buffer on both sides to prevent runoff onto adjacent properties.
6. Grade section of road along frontage upon completion to improve the poorly graded gravel and ruts.

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7. Join local road association.
8. Maintain level areas along edge of Long Shores Drive to safely park two vehicles off the road.

**6:36pm.** Public Hearing opened.

Selectperson Bailey requested the font be made larger when possible, and that the Building Permit not be approved until a clear plot plan showing setbacks is submitted to the Building Department.

Motion to approve the building permit for Map 101 Lot 37 with the requirements as stated by Department Heads and the additional request that a clear plot plan including setbacks be provided to the Building Department by Selectperson Bailey, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Abstain, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**6:44pm.** Public Hearing closed.

#### APPOINTMENTS

There were no appointments.

#### PUBLIC COMMENT

Public Comment is limited to 3 minutes per person and 15 minutes total.

**6:45pm.** Public Comment opened.

Chief Joy shared that Body Cameras are now online and in service, officers will be announcing if someone is being filmed.

There were no additional public comments.

**6:46pm.** Public Comment closed.

#### **REVIEW OF MINUTES**

##### January 25<sup>th</sup> 2021 Meeting Minutes

**6:46pm.** Motion to approve the meeting minutes for January 25<sup>th</sup>, 2021 with the stated correction by Selectperson Bailey, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

##### January 30<sup>th</sup> 2021 Meeting Minutes

**6:38pm.** Motion to approve the meeting minutes for Deliberative Session on January 30<sup>th</sup>, 2021 by Selectperson Bailey, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

#### STAFF REPORT

**6:47pm. February work Anniversaries – Thank you for your dedication to the Town of Barrington!**

Spencer Aube	Police Detective	3 Years
Tyler Currier	Police Officer	2 Years
Daniel Brooks	Deputy Police Chief	1 Year

#### Requests for Signature

**6:48pm.** Municipal Office Administrator Caudle presented for signature:

*Documents previously submitted for signature and pending are:*

- Payroll Manifest 2021-105
- AP Manifest 2021-206

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- One Abatement Request following mediation – 238/39  
*Newly submitted are:*
- Meeting minutes approved at this meeting for January 25<sup>th</sup> and 30<sup>th</sup>
- Land Use Change Tax Warrants and Bills for Five (5) properties
- One Abatement Request following mediation

**NEW BUSINESS**

**Covid-19 Screening, Exclusion, and Travel Policy**

**6:50pm.** Following updates to health guidelines relating to Covid-19, the Town's [Screening-Exclusion-Travel Policy](#) for employees has been updated.

Motion to approve the proposed updated policy by Vice-Chair Knapp, seconded by Selectperson Saccoccia. Roll Call Vote: Ayer – Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. *The motion passed.*

**OLD BUSINESS**

**Deliberative Session Update**

**6:56pm.** TA MacIver reviewed the results of Deliberative Session and encouraged folks to reach out to the Town with any questions. The Town has a [2021 Town Warrant Information](#) webpage with detailed information about the [2021 Warrant](#), including links to additional budgetary information, relevant videos, and presentations.

**2021 Goals for Select Board**

**6:57pm.** The Select Board will consider goals for 2021, including those from 2020 they'd like to continue. Proposed goals will be brought to the February 22<sup>nd</sup> meeting, and the Board was asked to email their thoughts and ideas to TA MacIver.

**Updated Police Cruiser Replacement Proposal**

**6:58pm.** The replacement schedule for the Police Department has been altered due to the K-9 cruiser having been involved in an accident and totaled. Much of the equipment from the prior vehicle is not transferrable to the new cruiser.

The Select Board and TA MacIver discussed the amount the insurance company is reimbursing the Town for, vs. the cost of a new cruiser. TA MacIver will further discuss the reimbursement with the insurance company and report back to the Select Board.

Motion to purchase a 2021 Ford Explorer with equipment, using insurance funds and up to \$29,166.25 (*including* up to an additional \$4,000 above the previously requested amount for the Ford Explorer vs. the Dodge Durango) from the Police Outside Detail Revolving Fund by Selectperson Saccoccia, seconded by Vice Chair Knapp. Roll Call Vote: Ayer – No, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. *The motion passed.*

**Professional Engineering Services**

**7:27pm.** Twelve (12) firms responded to the [Request for Qualifications for Professional Engineering Services](#) which was advertised late last year. The Engineering Services Committee will meet and review

the submitted documents and anticipates making a recommendation at the March 8<sup>th</sup>, 2021 Select Board meeting.

#### **Flex Spending Accounts and Dependent Care Assistance Plan Account**

**7:28pm.** Due to the Consolidated Appropriations Act of 2021, employers can provide FSA and DCAP participants an increased carryover limit for the July 2020-June 2021 plan year, with the current carryover limit \$550. There is no additional cost to the Town. Code Enforcement Officer John Huckins and Human Resources Administrator Lynne Murphy spoke to their support of the increased limit.

The Select Board agreed by consensus to table further discussion and a vote on February 22<sup>nd</sup> to allow deidentified information showing the benefit to employees to be submitted to the Select Board for review.

#### **SELECTPERSONS REPORT AND CONCERNS**

**7:45pm.**

**Selectperson Ayer** – Reported he has been unable to attend a School Board meeting due to difficulty with accessing the virtual meetings, and he is concerned about the lack of a Memorandum of Understanding with the School. The Conservation Committee meeting has been postponed due to lack of agenda, Town Lands has been having technology issues.

**Selectperson Bailey** – Zoning Board of Adjustment will meet next on February 17<sup>th</sup>, the Library has not met since the previous Select Board meeting, with the next meeting scheduled for February 9<sup>th</sup>.

**Vice-Chair Knapp** – Planning Board met February 2<sup>nd</sup>, Barrington Shores requested an extension, and the Long Shores Drive Private Road Agreement was reviewed at that meeting. The next Technology Committee meeting is February 9<sup>th</sup>. The Engineering RFQ is being reviewed as discussed earlier in this meeting.

**Selectperson Saccoccia** – The Recreation Department has the Sweetheart Skate Friday 2/12 5pm-7pm.

**Chairperson Hardekopf** – Did not attend Transfer Station Committee meeting due to professional obligation, and there have been no Advisory Budget Committee meetings following Deliberative Session.

#### **PUBLIC COMMENTS**

**7:48pm.**

**Daniel Ayer – Resident** - discussed respect and his intent to protect his reputation.

**Lynne Murphy - HR Administrator** - If employees apply for Worker's Compensation or Short-Term Disability due to Covid-19, there is a review process through the insurance policy.

**7:50pm.** Public Comment closed.

**NON-PUBLIC SESSION**

**7:51pm.** Motion to enter Non-Public Session for personnel and reputation by Chairperson Hardekopf, seconded by Selectperson Bailey. Roll Call Vote: Ayer-Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Not Present, Hardekopf – Aye. ***The motion passed.***

The Select Board finalized the performance evaluation process for the Town Administrator, to be finalized at the February 22<sup>nd</sup> meeting.

Additional items pertaining to personnel and reputation were discussed, to be included in the Non-Public Minutes.

**RETURN TO PUBLIC SESSION AND ADJOURNMENT**

**8:12pm.** The Select Board returned to public session. TA MacIver summarized the decisions made in non-public as detailed in the previous section.


Motion to indefinitely seal the remainder of the Non-Public minutes to avoid adversely affecting the reputation of those discussed by Selectperson Bailey, seconded by Chairperson Hardekopf. Roll Call Vote: Ayer - Aye, Bailey – Aye, Knapp – Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

**8:13pm.** Motion to adjourn the February 8<sup>th</sup>, 2021 Select Board meeting by Selectperson Bailey, seconded by Vice-Chair Knapp. Roll call vote: Ayer – Aye, Bailey – Aye, Knapp- Aye, Saccoccia – Aye, Hardekopf – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the February 8<sup>th</sup>, 2021 [Town Administrator's Report](#).

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Chairperson T. Hardekopf

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Selectperson G. Bailey

Vice-Chairperson A. Knapp

Selectperson D. Ayer

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Selectperson J. Saccoccia

2/22/2021

Date Minutes Were Approved