



BARRINGTON, NH SELECT BOARD MINUTES

Monday, April 8, 2024

The Select Board meeting for Monday, April 8, 2024 began at 5:30pm. The meeting was held at Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Selectperson Mannschreck, Selectperson Hardekopf, Selectperson Cappiello, Selectperson Saccoccia, Selectperson Mannschreck, Selectperson Gibson, Selectperson Hardekopf, and Town Administrator (TA) MacIver. MOA Caudle was previously excused.

CALL TO ORDER, ROLL CALL ATTENDANCE

5:30pm. Chair Saccoccia called the meeting to order and requested Roll Call attendance.

Mannschreck – Not Present, Hardekopf – Present, Cappiello – Present, Gibson – Present, Saccoccia – Present.

PLEDGE OF ALLEGIANCE

5:30pm. Chair Saccoccia led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

5:30pm. *Request that item G. Authorize Maintenance Work on Dry Hill Road per RSA 236:9-11 be removed from the Consent Agenda, citing it had changed from Planning Board review by Selectperson Cappiello, seconded by Selectperson Hardekopf. Roll Call: Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Cappiello – Aye. **The motion passed.***

*Motion to approve the Select Board Agenda for April 8, 2024 as amended by Vice-Chair Gibson, seconded by Selectperson Cappiello. Roll Call: Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye, Cappiello – Aye. **The motion passed.***

PUBLIC COMMENT

5:31pm. *Public comment opened.*

5:31pm. *There were no public comments. Public comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison

5:31pm. School Board Vice-Chair Carrie Neill and School Board member Rick Walker provided an update on events that were recently held at the schools in Barrington, as well as the new plans for the Town and School District's Collaboration and Communication Joint Committee.

Selectperson Mannschreck and Selectperson Cappiello agreed to join the committee.

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The Select Board had requested enrollment information; TA MacIver provided the presentation as shown by Superintendent Rae. Ms. Neill will provide updated information.

5:32pm. *Selectperson Mannschreck joined the meeting.*

5:41pm. *The Town Hall lost power and the meeting was paused while the media was reset.*

5:44pm. *The meeting resumed.*

Acquisition of Town Center Lot, Map 239, Lot 7 per RSA 41:14-a for Map Town Center

5:45pm. The purchase of this property was approved by voters at the March 12, 2024 Town Meeting. The Conservation Commission recommended the purchase of this lot at the March 14, 2024 meeting, and the Planning Board recommended the purchase of this lot at their March 19, 2024 meeting. Pursuant to [RSA 41:14-a](#), a second public hearing is scheduled for April 22, 2024, and the Select Board is expected to vote at the April 29, 2024 meeting.

5:45pm. *Public Comment was opened.*

5:47pm. *Public Comment was closed.*

CONSENT AGENDA

5:47pm. *Motion to approve the Monday, April 8, 2024 Consent Agenda (A-F, H-J) as amended by Vice-Chair Gibson, seconded by Selectperson Cappiello. Roll Call: Mannschreck – Aye, Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye., **The motion passed.***

A. Meeting Minutes March 18, 2024

*Motion to approve the March 18, 2024 minutes. – **Passed on the consent agenda.***

B. Previously Submitted/Signed Requests for Signature

- i. Accounts Payable Manifest 2024-213
- ii. Accounts Payable Manifest 2024-213B
- iii. Accounts Payable Manifest 2024-214
- iv. Payroll Manifest 2024-112
- v. Payroll Manifest 2024-113
- vi. 2024-MS232
- vii. Abatement Approval – 222-16
- viii. Abatement Approval – 21-U
- ix. Meeting Minutes – March 4, 2024
- x. Community Power Coalition Cost Sharing Agreement
- xi. Oath of Office – Energy Committee – Jack Bingham
- xii. Oath of Office – Transfer Station & Recycling Center Committee – Deb Clough
- xiii. Oath of Office – Zoning Board of Adjustment – Parker Fairfield

*Motion to authorize and sign the above-referenced documents (i-xiii). – **Passed on the consent agenda.***

C. New Requests for Signature

- i. Accounts Payable Manifest 2024-215
- ii. Payroll Manifest 2024-114
- iii. Abatement Approval – 250-76-1
- iv. Abatement Approval – 17-3-R

*Motion to authorize and sign the above-referenced documents (i-iv). – **Passed on the consent agenda.***

D. Waive Permit Fees on Town Projects

- i. The Select Board has previously voted on a project-by-project basis to waive permit fees for Town projects. Most recently this was done in November 2021 for the Town Hall project. The Library project will begin later this year. We are asking the Select Board to consider making a standing decision that permit fees will be waived for all Town projects.

*Motion to waive permit fees for all Town projects. – **Passed on the consent agenda.***

E. Public Safety Building Security Project Expansion - \$19,697.88

- i. The Select Board approved \$40,000 from ARPA funds to complete proposed security improvements (door access and cameras) at the Public Safety Building. It was suggested that the Town expand the scope now and add a separate Fire camera server while maintaining the legacy Police camera server to save money in the future.
- ii. The cost for the added scope is \$19,697.88. Chief Walker and Chief Joy have proposed splitting the cost from each department's equipment capital reserves.

*Motion to authorize \$9,848.94 from the Fire and Rescue Equipment Capital Reserve and \$9,848.94 from the Police Equipment Capital Reserve for additional security improvements to the Public Safety Building as proposed by the Chiefs. – **Passed on the consent agenda.***

F. Appointments

i. Conservation Commission – Doug Bogen

- 1. Mr. Bogen is currently serving as a full member of the Conservation Commission as the group's Chair and is seeking reappointment. A full appointment with a term expiring in 2027 is proposed.
- 2. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the March 18, 2024 meeting.

*Motion to appoint Doug Bogen as a full member of the Conservation Commission through March 31, 2027. – **Passed on the consent agenda.***

ii. Health Officer – James Jennison

- 1. Mr. Jennison is currently the Town's Deputy Code Enforcement Officer, and will become the Code Enforcement Officer full-time following John Huckins' retirement in April. For ease of transition, it was recommended to appoint Jamey as Health Officer now. An appointment with a term expiring in 2027 is proposed.
- 2. Pursuant to the Select Board's Appointment Procedure, this application was presented for discussion at the March 18, 2024 meeting.

*Motion to appoint James Jennison as the Barrington Health Officer through March 31, 2027. – **Passed on the consent agenda.***

G. Authorize Maintenance Work on Dry Hill Road per RSA 236:9-11

- i. Dry Hill Road is a Town-owned Class VI Road. Nathan Gray of 345 Dry Hill Road is interested in maintaining the road by fixing potholes and adding material where necessary. Historically the Select Board has authorized residents of Class VI roads to maintain the roads per [RSA 236:9-11](https://www.nh.gov/rsa236-9-11). In the

future, Mr. Gray may request authorization to improve the road, in which case the scope and bond would be reviewed and considered.

This item was removed from the Consent Agenda and added to New Business.

H. Update Town Fee Schedule – Planning Board Technical Review Group

- i. The Planning Board updated their rules of procedure to include a Technical Review Group to help applicants and Department Heads review and comment on project proposals. This process will be paid for at the applicant's expense, at a fee of \$350 for an initial submission per application and \$175 for subsequent submissions, if necessary.
- ii. Fees were updated to include a \$150 application fee for Conditional Use Permits and 9.6 Application for Special Permit for Construction in Wetland Buffers.

*Motion to update the [Town User Fee Schedule](#) to include Planning Board Technical Review Group fees of \$350 per application with a \$175 subsequent submission fee and a \$150 fee for Conditional Use Permits and 9.6 Application for Special Permit for Construction in Wetland Buffers. – **Passed on the consent agenda.***

I. Excavator Bid Award

- i. The [Road Agent has recommended](#) the Town award the 2024 excavator rental to Milton Rents. The low bidder, ALTA, does not have a machine that meets the Town's stated requirement.

*Motion to support the Road Agent's recommendation and award the 2024 excavator rental to Milton Rents for \$3,800 per month for six months. – **Passed on the consent agenda.***

J. Paving Bid Award

- i. The Road Agent has recommended the Town award the 2024 paving bid to Advanced Excavating and Paving, the low bidder.

*Motion to support the Road Agent's recommendation and award the 2024 paving bid to Advanced Excavating and Paving, the low bid, for a base bid of \$869,392.05 and an alternate bid of \$924,657.05. – **Passed on the consent agenda.***

APPOINTMENTS

[Appointments for Terms Expiring in 2024](#)

5:48pm. Select Board appointments expire on March 31st each year. Appointment terms are staggered to preserve institutional knowledge on each board and committee. The Select Board began reviewing appointments and reappointments on February 26, 2024. The Select Board had no discussion regarding the appointments, other than to thank our citizen volunteers.

Transfer Station & Recycling Center Review Committee – Douglas Winter

Mr. Winter currently serves as a full member of the Transfer Station and Recycling Center Review Committee and is seeking reappointment. A full appointment with a term expiring in 2027 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Transfer Station & Recycling Center Review Committee - Mona Lapierre

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Ms. Lapierre currently serves as an alternate member of the Transfer Station and Recycling Center Review Committee and is seeking reappointment. An alternate appointment with a term expiring in 2026 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Transfer Station & Recycling Center Review Committee – Peter Royce

Mr. Royce currently serves as a full member of the Transfer Station and Recycling Center Review Committee and is seeking reappointment. A full appointment with a term expiring in 2026 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Transfer Station & Recycling Center Review Committee – Robert Lenzi

Mr. Lenzi currently serves as a full member of the Transfer Station and Recycling Center Review Committee and is seeking reappointment. A full appointment with a term expiring in 2027 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Library Trustee Alternate – Karen Towne

Ms. Towne recently served as a member of the Library Trustees, with her term expiring in 2024. She is interested in an alternate appointment. An alternate appointment with a term ending in 2025 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Energy Committee – Paul Panish

Mr. Panish currently serves as a full founding member of the Energy Committee and is seeking reappointment. A full appointment with a term expiring in 2027 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

Energy Committee – Doug Bogen

Mr. Bogen currently serves as a full member of the Energy Committee and is seeking reappointment. A full appointment with a term expiring in 2027 is proposed.

Pursuant to the Select Board's Appointment Procedure, this application will be presented for a vote at the April 22, 2024 meeting.

In the meeting materials this was noted to be a Conservation Commission appointment; Mr. Bogen was appointed to the Conservation Commission during the Consent Agenda of this meeting.

STAFF REPORTS

April Work Anniversaries

5:59pm. TA MacIver presented the April work anniversaries. Thank you for your service to the Town of Barrington!

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George Joy	Police Chief	25 Years
John Boodey	Firefighter/EMT	21 Years
Debra Griffin	Town Clerk Assistant	13 Years
Linda Markiewicz	Tax Collector	11 Years
Chris Eldridge	Firefighter/EMT	11 Years
David Kinnison	Firefighter/EMT	8 Years
Cody Guile	Firefighter/EMT	5 Years
Henry Reznicek	Police Officer	3 Years
Adam Cook	Highway Crew	2 Years
David Scholtz	Highway Crew	2 Years
David Levesque Jr.	Firefighter/EMT	2 Years
Casey Couch	Firefighter/EMT	2 Years
Alan Clement	Firefighter/EMT	2 Years
Elizabeth Bolton	Library Director	1 Year

Training Opportunities

6:01pm. TA MacIver provided the Select Board with upcoming training opportunities:

- A. Local Officials Workshop – In-Person/Virtual – 25 Triangle Park Drive, Concord
 - i. April 3, 2024 – 9:00am to 4:00pm
 - ii. May 7, 2024 – 9:00am to 4:00pm
- B. April 17, 2024 – Right-to-Know Law: Public Meetings & Governmental Records
 - i. 9:00am to 2:30pm In-Person (25 Triangle Park Drive, Concord) or Virtual
- C. May 9, 2024 – A Hard Road to Travel Workshop
 - i. 9:00am-1:30pm In-Person (25 Triangle Park Drive, Concord) or Virtual
- D. October 30 and 31, 2024 – New Hampshire Municipal Association Annual Conference – Manchester

There is also Planning and Zoning conference upcoming; if the Select Board is interested, they are encouraged to attend.

Municipal Office Administrator Caudle

6:02pm. MOA Caudle had previously been excused and had no requests for signature.

OLD BUSINESS

Class VI and Private Road Building Policy Update Committee Recommendation

6:02pm. After reviews, recommendations, updates, and a short pause on permits for Class VI and Private Roads, the Select Board formed a committee in April, 2023 to review the policy and recommend any changes. The committee, made up of staff, citizen representatives, a representative from the Planning Board and a Select Board liaison, has met many times over the last year to review the current policy and recommend changes. They have presented the Select Board with their recommendations.

Code Enforcement Officer John Huckins stated his disagreement with two Class V roads being included on the red list. TA MacIver suggested one list be maintained, with a notation that those two roads are Class V roads and not subject to the Class VI/Private Road Policy. Ron Allard

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affirmed the committee had agreed to remove those two roads from the list. Mr. Huckins explained what the purpose of the “Red List” is as well as various specific road issues.

The Board discussed waivers, and TA MacIver explained the need for a waiver provision due to previous NH case law.

*Motion to approve the Class VI and Private Road Building Policy Update Committee recommendation to update the Class VI and Private Road Building Policy with the removal of the Class V roads on the “red list” by Selectperson Hardekopf, seconded by Selectperson Mannschreck. Roll Call: Mannschreck – Aye, Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye. **The motion passed.***

The Select Board clarified the entirety of the Class VI portion of Orchard Hill Road and Seavy Bridge Road be included on the red list, and any reference to the Class V portions be removed.

NEW BUSINESS

Authorize Maintenance Work on Dry Hill Road per RSA 236:9-11

6:17pm. This item was removed from the Consent Agenda during Agenda Approval. Dry Hill Road is a Town-owned Class VI Road. Nathan Gray of 345 Dry Hill Road is interested in maintaining the road by fixing potholes and adding material where necessary. Historically the Select Board has authorized residents of Class VI roads to maintain the roads per [RSA 236:9-11](#). In the future, Mr. Gray may request authorization to improve the road, in which case a scope and bond would be reviewed and considered.

*Motion to authorize Nathan Gray of 345 Dry Hill Road to maintain Dry Hill Road, a Town-owned, Class VI, road by Selectperson Hardekopf, seconded by Selectperson Cappiello. Roll Call: Mannschreck – Aye, Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye. **The motion passed.***

SELECT BOARD REPORTS AND CONCERNS

6:20pm.

Selectperson Mannschreck – The School Board presented earlier. The library had an eclipse party, and gave out Sun Chips, Starburst, Sunny D, and glasses. Much fun was had!

Selectperson Hardekopf – The Zoning Board approved a variance for the placement of a garage on a 1.4 acre. The Housing Committee meeting was moved to this week due to the storm.

Selectperson Cappiello – The Planning Board is looking at rules of order, the Technical Review Committee, and heard from the individual on Dry Hill.

Vice-Chair Gibson – The Energy Committee meeting was cancelled due to the storm, the Library Building Committee is working on the bidding process and discussing transparency. An energy charette will be held soon, details to come. There is an opportunity for the new library to receive a solar panel grant.

Chair Saccoccia – Recreation is gearing up for sports and dealing with mud season, and there are no updates from the Technology Committee.

PUBLIC COMMENT

6:26pm. Public Comment opened.

6:26pm. There were no public comments. Public Comment closed.

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Strategic Planning and 2024 Goal Setting Work Session

6:27pm. Motion to adjourn the regular meeting and enter the work session for strategic planning and 2024 goal setting by Selectperson Hardekopf, seconded by Selectperson Cappiello. *Roll Call: Mannschreck – Aye, Hardekopf – Aye, Cappiello – Aye, Gibson – Aye, Saccoccia – Aye. The motion passed.*

This portion of the meeting was not recorded.

The Select Board Strategic Planning Session and 2024 Goal Setting Work Session for Monday, April 8, 2024 began at 6:30pm. The session was held at Barrington Town Hall, 4 Signature Drive. In attendance were Chair Saccoccia, Vice-Chair Gibson, Selectperson Cappiello, Selectperson Hardekopf, Selectperson Mannschreck, and Town Administrator (TA) MacIver.

SESSION OPENED & INITIAL REVIEW OF MISSION, VISION, AND VALUES

6:30pm. The Session was opened by TA MacIver, who read the Select Board mission, vision, and values. The group acknowledged that they accurately reflected the Select Board and community. Additionally, they agreed to revisit any changes to the mission, vision, and values at the end of the session.

REVIEW OF 2023 GOALS AND STRATEGIC PLANNING

6:40pm. The group reviewed the [November 22, 2023 update document](#) from the June 27, 2023 strategic planning session. Board members expressed their satisfaction with progress on the goals set last summer. TA MacIver pointed out that much of the 2024 warrant related to priorities set at the June 27, 2023 session. The group discussed and prioritized open goal areas. Commercial growth and the Town-owned property behind Allegiance Trucks was identified as a priority. A one-year goal was set to complete engineering on the property. A three-year goal was set to focus on non-retail commercial/industrial/manufacturing development. Development of smaller portions of the property was discussed along with the possibility for a solar installation. Affordable senior housing was also discussed.

Communication was an area the Board felt was appropriately addressed and they expressed interest in continuing the momentum. Selectperson Cappiello suggested using the upcoming elections (September 9th and November 5th) as opportunities to connect with residents. The group quickly agreed this should be a one-year goal and suggested topics included Master Plan chapter updates, the Town Center, and an open opportunity for feedback on local issues or questions of the day.

Management of conservation properties was discussed and the opportunities for timber harvests to fund management activities. This was set as a three-year goal.

REVIEW OF 2024 WARRANT EDUCATION AND ADVOCACY

7:29pm. The group moved on to a discussion about the 2024 warrant education and advocacy efforts. Specifically, they reviewed the [December 30, 2023 document](#) which was a result of the December 12, 2023 strategic planning session with the Advisory Budget Committee. The group was impressed by the results of the 2024 education and advocacy efforts which resulted in a 41% voter turnout and significant resident support. In reviewing the initiatives, they felt all were important. The 2024 Voter Guide was identified as the most valuable effort. The group suggested minor improvements like a one-page yes/no cheat-sheet which residents can fill out ahead of time

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when they review the voter guide. Additionally, they suggested a program where residents can request a copy of the voter guide (in lieu of mailing a copy to all residents at a high cost). Barrington Kids Vote was highlighted as a great program with multi-faceted benefits. Ask Barrington was also discussed as a valuable asset to the Town's fact-based information sharing efforts. The group agreed to work with the Moderator to have food (and/or food trucks) at future deliberative sessions.

2024 WARRANT RESULTS AND IMPLEMENTATION

8:18pm. The group discussed three of the forty-two articles residents approved at the 2024 Town Meeting. Article 21, the library bond; Article 24, the tax increment financing district, and Article 33, the Public Safety Building design funding. The Board discussed action items required for implementation of each article.

Article 21 – Library Bond

The group discussed the importance of an updated memorandum of understanding and set this as a one-year goal.

The group also discussed management of the library project financials. In general, they felt it was important to stick to the project as proposed and approved by voters including scope and budget. Managing the project financials in an open and transparent manner as approved by voters was set as a one-year goal. Specifically, they agreed that the library and community center capital reserve balance should be used to reduce the bond costs as 'saving for a future building' was used to advocate for this capital reserve in prior years. Additionally, the Board felt that all unrestricted donations (consistent with IRS Form 990 reporting) should be used to reduce the bond amount as indicated in the warrant article language. To achieve a reduction of the bond after the New Hampshire Municipal Bond Bank deadline, the group supported separate financing for a portion of the project cost with a local bank which would be available for prepayment.

The group also discussed the frequency and format of project updates from the Library Trustees. They felt that the Library Trustee liaison (Selectperson Mannschreck) and Library Building Committee liaison (Selectperson Gibson) would be valuable involvement, but project updates should come directly from the Trustees. Specifically, they requested that the Library Trustees provide project updates throughout construction at Select Board meetings (in-person and/or in writing).

The Board briefly discussed expectations for the 2025 budget. They encouraged the Library Trustees to work diligently over the summer to prepare an accurate budget proposal for 2025 which includes added costs such as utilities. It was encouraged that the Trustees contact similar sized/configured libraries to approximate additional costs.

Article 24 – Barrington Commons and Town Center Tax Increment Financing District

The group set a one-year goal to establish and support the five-member advisory board. Expectations of members and desired backgrounds were discussed. The group agreed that the Select Board should be represented as a voting member. Additionally, the Select Board is

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interested in members with recreational, business, engineering, landscape, and architectural backgrounds.

The Board discussed the importance of focusing on community engagement once the advisory board was formed.

Article 33 – Public Safety Building Design and Impact Fee Study

The group discussed the failure of this article and how to move forward. They felt it would be important to use the next year to educate the community on why this project is important, highlighting current deficiencies of the facility. At this point, the group felt presenting residents with a similar article in 2025 (following a year of public information) was the best approach. This was set as a one-year goal.

2024 NEW AND UPDATED ONE-, THREE-, AND FIVE-YEAR GOALS

9:01pm. The group discussed open goal areas from 2023 and added additional goals based on current priorities.

One-Year Goals

- Complete updated engineering of the 125 acres behind Allegiance Trucks to advise decision-making for future development to support the tax base.
- Organize a Select Board table at the September 10th and November 5th elections to connect with and seek input from residents regarding various Town initiatives.
- Work with the Library Trustees to update the memorandum of understanding to include the new library at 426 Calef Highway.
- Work with the Library Trustees to establish an open and transparent funding plan for the new library project which matches the scope and budget approved by voters.
- Establish the Tax Increment Financing District Advisory Board to begin working with the community on a vision for the 13-acre Barrington Commons lot.
- Finalize the scope and funding for a renovation to the community center at 105 Ramsdell Lane focused on renovating the vacated library space and addressing the recommendations from the 2023 energy audit.
- Revisit the Town Road Infrastructure projects in the Capital Improvements Plan and evaluate the most appropriate funding sources and schedules.
- Develop/finalize succession management and staffing plans for the Fire and Highway Departments.
- Bring together a stakeholder group focused on trail development and interconnectivity which includes representation from the Select Board, Planning Board, Trails Committee, Conservation Commission, Town Lands Committee, and Barrington Snow Goers.
- Implement an adjusted budget development and presentation process which empowers the Advisory Budget Committee to manage the details and allows the Select Board to focus on broader strategic initiatives and warrant development/education activities.
- Develop a program to ensure all Department Heads are able to provide annual updates to the Select Board and community.

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- Dedicate one meeting during the summer of 2024 to reviewing and creating an implementation plan for the recommendations from the recently updated Land Use, Transportation, and Housing chapters of the Master Plan.
Finalize the scope and funding for a renovation to the community center at 105 Ramsdell Lane

Three-Year Goals

- Create a development plan for the 125 acres behind Allegiance Trucks which focuses on non-retail commercial/industrial/manufacturing development.
- Work with the Conservation Commission, Trails Committee, and Town Lands Committee to establish and implement more conservation property management plans including timber harvests as a revenue source and management plan funding mechanism.
- Work on a multi-faceted approach to preserve Barrington's rural character through conservation, updates to land use rules, expanding the commercial tax base, and achieving the vision of the Town Center.
- Explore opportunities to invest in childcare opportunities for the community.
- Explore opportunities to share elderly resources and services with appropriate residents.

IMPLEMENTATION OF THE UPDATED MASTER PLAN CHAPTERS

9:14pm. The group agreed to set one regularly scheduled meeting with a focus on implementing the recommendations of the recently updated Master Plan chapters. This is a one-year goal.

FINAL REVIEW OF MISSION, VISION, AND VALUES

9:20pm. The group agreed that no changes were necessary to the mission, vision, and values.

MEETING ADJOURNMENT

9:21pm. The session closed.

Additional information and links to all reviewed documents can be found in the [April 8, 2024 Town Administrator's Report](#). The next meeting will be held on April 22, 2024.

 Chairperson James Saccoccia

DocuSigned by:



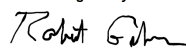
 Selectperson Joyce Cappiello

DocuSigned by:



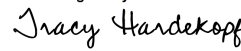
 Selectperson Dannen Mannschreck

DocuSigned by:



 Vice-Chair Robert Gibson

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 Selectperson Tracy Hardekopf

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 Date Minutes Were Approved