Town of Barrington, New Hampshire

Title:	ASK Counselor	**Department:**	Recreation Department
Supervisor:	Program Site Supervisor	**Wage Range:**	$7.50- $11.50
Initiated:		**Last Revised:**	7/9/20

Job Summary

The Before & After School Program staff must enjoy working with middle school aged children/teens. They are responsible for planning activities, ensuring the safety of all children in the program, serving after school snack, interacting with children and their families, working independently as well as with a team, and creating an enriching, fun, and safe environment. The candidate must have a positive attitude and serve as a role model to the participants in the program. This position is ideal for someone who is looking to work a few hours in the afternoon, is creative, child oriented, responsible, and dedicated.

Summary of Essential Job Functions

- Planning activities
- Ensuring the safety of all children in the program
- Serving after school snack
- Interacting with children and their families
- Working independently as well as with a team
- Creating an enriching, fun, and safe environment
- Being a positive role model to participants
- Adhering to saftey guidelines
- Cleaning and sanitizing program supplies and equipment

Minimum Qualifications

- Must be able to work 3-5 days a week from 2:05 pm-6:00 pm
- High-school diploma or GED equivalent is preferred
- A background in education and/or college course in recreation, education (either completed or in progress) are preferred but not required
- Child care work experience is preferred but not required
- Other training may be required after employment begins

The above statements are intended to describe the general nature and level of work being performed by people assigned to this classification. They are not to be construed as an exhaustive list of all responsibilities, duties, and skills required of personnel so classified. All personnel may be required to perform duties outside of their normal responsibilities from time to time, as needed. This job description does not create an employment contract, implied or otherwise

Please mail Recreation Application to:
Barrington Recreation Department
C/O Assistant Recreation Director
P.O. Box 660
Barrington, NH 03825

Or email to: recreation@barrington.nh.gov