

Advisory Budget Committee Meeting Minutes to Review the Library Budget
Tuesday October 22, 2019

Members Present: Steve Saunders, Peter Royce, John Morris, and Dan Mannschreck (remote).

Members Absent: George Bailey

Guests: Conner MacIver

Meeting called to order at 4:30 pm. The minutes from October 15th were accepted as written.
Motion by John, Second by Steve.

The group began by discussing the proposed library project. The group raised concerns about the increased cost. It was explained that the current projections are based on a 7% increase from last year. The warrant article will be presented during the budget presentation, but final numbers may not be available until later in the process.

Is the purpose of the proposed project a community center, a library, or both?

How will services change with a new facility and what cost will additional programming be?

The group will further discuss the proposed project once more details are available.

The group discussed whether the recommendations listed with the warrant article mean individual support or a satisfactory review of budgetary details.

The group moved on to the library operating budget. It was explained that benefit increases were a result of census changes.

Questions were raised about the \$10,000 door. Are we legally required to install this door? Are there other options for solving the problem or improving the circumstances (buzzer)? Should we spend \$10,000 now if we are asking for a new building?

A question was raised about bond counsel. It was explained that the \$8,000 for bond counsel will be budgeted in the Town legal line, not within the Library budget.

Regarding programs, what grants have been applied for and received (the budget narrative referenced other payment sources)?

Line 4322 asks for \$5,000 but the narrative explains all programs can be covered with \$2,000, what is the additional \$3,000 used for?

The group discussed outstanding vehicle questions from the Police budget presentation.

Is there a requirement to offer outside details and what are the benefits of doing so?

Is it possible to use high-mileage vehicles without expensive equipment for outside details? For example, instead of retiring a cruiser, relegate it to outside details and training transportation.

If we need eight cruisers for transportation to training/court, it would be cheaper to simply reimburse for mileage than owning additional vehicles.

How well do outside details cover expenses? Has the rate been reviewed to ensure adequate revenue for vehicle utilization?

What is the rotation and replacement schedule for vehicles and what is it based on? It seems that the older cruisers should have higher mileage, but that is not always the case.

At what rate do cruisers accumulate mileage?

Meeting adjourned at 5:30pm