



BARRINGTON, NH SELECT BOARD MINUTES

Monday, October 24, 2022

The Select Board meeting for Monday, October 24, 2022 began at 6:30pm. The meeting was held at the Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle. Selectperson Capiello was in attendance and participated remotely.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Capiello – Present (remotely), Gibson – Present, Saccoccia –Present, Bailey –Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:34pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:34pm. Motion to accept the October 3, 2022 agenda as presented by Vice-Chair Bailey, seconded by Selectperson Gibson. Gibson – Aye, Capiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total. Public Comment is not a discussion and commenters should not expect a response or two-way dialogue as the Select Board may not have discussed or taken a position on a matter. Chairperson Mannschreck read the rules of Public Comment.

6:35pm. *Public Comment opened.*

George Bailey, Chesley Drive – Thanked staff for the updated flagpole that fits the height of the meeting space.

6:37pm. *There were no additional public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:37pm. School Board members were unavailable for comment this evening.

2023 Budget Presentation – Highway/Dams

6:37pm. Presented remotely by Road Agent Marc Moreau. He addressed lines which increased or decreased, and the reasons for the changes. The mowing tractor lease-purchase is paid off allowing for a \$10,000 reduction from the Highway Road Maintenance line; Equipment Maintenance is

being reduced from \$80,000 to \$65,000 with the belief that new equipment will need less maintenance, as well as using retreaded tires. Sign and asphalt prices have increased leading to increases in corresponding lines.

Road Agent Moreau asked the Advisory Budget Committee and Select Board to consider that the Highway Department works with other departments regularly, completing tasks as needed. However, that has a cost to the budget.

Road Agent Moreau spoke to the [Highway Heavy Equipment Capital Reserve Request](#). The replacement schedule for plow trucks has not been followed. Two trucks are on order and their purchase will significantly deplete the current funds, with three trucks due to be replaced at the end of their 10-year cycle. The older loader and grader have not been added to replacement schedule. Between reconfiguring plow routes and utilizing smaller trucks, additional larger trucks should not be necessary for a few more years. After reviewing current costs of equipment, Road Agent Moreau proposed \$300,000 should be allocated each year for the next three years to fund the account properly, prepare for cost increases, and fund the need for replacement or additional equipment.

Vice-Chair Bailey spoke to the challenges the Town is facing, including staffing and funding, and the need for taxpayers to fund necessary services, and the Select Board discussed current cost increases and the projected funding of the Highway Heavy Equipment Capital Reserve.

Road Agent Moreau also provided requests for the [Highway Bridge and Culvert Capital Reserve](#) and the [Dam Repair/Engineering/Replacement Capital Reserve](#).

TA MacIver shared that the ABC has not made suggestions for changes to requested Warrant Articles at this time, those will come at the end of all presentations.

2023 Budget Presentation – Transfer Station and Recycling Center

7:05pm. Transfer Station Administrator Erin Paradis presented the Transfer Station and Recycling Center's 2023 budget proposal. This is the only budget that has a decreased budget. Monitoring well testing costs for the (approximately) six wells are expected to decrease by \$1,500 in 2023. Part-time wages and benefits increased, and mileage will be increased from \$1 to \$100. The operating supplies line will increase; however, it is directly offset by trash bag sales. The Town will experience a 10% increase in the price of pay-as-you-throw bags as well as an increase in demand. The cost of demolition and bulky waste are expected to decrease by \$11,000 as attendants have been diligently checking to ensure materials from out of town are not being disposed of in Town. Metal prices have decreased and continue to fluctuate, lowering revenue for the Town.

Erin discussed updates to the Transfer Station, including improvements to containers, shared that the Roadside Cleanup Event will be on Earth Day (April 22nd) in 2023, and challenged residents to reduce solid waste.

7:15pm. Selectperson Saccoccia stepped out briefly returning at **7:18pm.**

7:18pm. Chair Mannschreck stepped out of the meeting room. Vice-Chair Bailey led the meeting.

CONSENT AGENDA

7:20pm. Motion to approve the Monday, October 24, 2022 Consent Agenda by Selectperson Saccoccia, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Not present. ***The motion passed.***

A. Previously Submitted/Signed Requests for Signature

- i. Class VI/Private Road Agreement for Map 103 Lot 64

*Motion to authorize and sign the above-referenced documents (i) – **Passed on the consent agenda.***

B. New Requests for Signature

- i. Accounts Payable Manifest 2022-243
- ii. Payroll Manifest 2022-142
- iii. Payroll Manifest 2022-142B
- iv. Meeting Minutes for the October 3, 2022 Meeting

*Motion to authorize and sign the above-referenced documents (i-iv) – **Passed on the consent agenda.***

APPOINTMENTS –

7:21pm. Vice-Chair Bailey opted to postpone the Appointments section of the Agenda until Chairperson Mannschreck returned to the room.

STAFF REPORTS

October Work Anniversaries

7:21pm. Thank you for your dedication to the Town of Barrington!

Samuel Surawski	Police Officer	3 Years
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Third Quarter Financial Analysis

7:22pm. Town is in a strong financial position. Expenditures have increased, revenues are trending lower. Budget is not expected to go over, revenues are expected to be reached. Inflation is the driving factor for the increase in costs. TA MacIver estimates approximately \$300,000 to be added to the Unassigned Fund Balance; comparatively, last year \$600,000 was added.

7:23pm. *Chair Mannschreck resumed his seat.*

APPOINTMENTS

Ken Grant - Energy Committee

7:24pm. Mr. Grant has applied for a position on the Energy Committee. There are currently seven members, which the Board explained they did not want to exceed. Mr. Grant spoke, declining to be considered for an alternate appointment. Selectperson Gibson reminded all that the meetings are opened to the public and invite public participation. Mr. Grant, the Town Administrator, and the Select Board discussed appointments, the appointment to boards procedure, and the recent appointments to the Energy Committee. The Board members encouraged Mr. Grant to reconsider an alternate position; he reiterated he would like to be a voting member.

The Select Board declined to make a motion to approve Mr. Grant's appointment to board.

OLD BUSINESS**Tax Increment Financing (TIF) and Barrington Town Center**

7:34pm. TA MacIver shared an option for potentially developing a civic use/open space in the Town Center. Tax Increment Financing (TIF) are a possible funding solution. The Select Board discussed possible options, what they'd like to see in the area, what the Town would prefer, etc. TA MacIver explained what the model might look like, and provided a [bulletin](#) and [article](#) about TIF financing, as well as information about two NH municipalities, [Peterborough](#) and [Jaffrey](#), with TIF districts.

The Board requested additional time to review the presented information and discussed pros and cons of this form of financing. Vice-Chair Bailey would like additional information and expressed his concern regarding spending additional funds with the current state of the world.

2022 Land Sale Auction

7:51pm. The Land Sale Auction will be held on November 5, 2022 at the Early Childhood Learning Center. There has been significant interest in the sale. TA MacIver explained the requirements from the Auctioneer at the request of Selectperson Gibson. Additional information can be found at www.barrington.nh.gov/2022landsale.

New Town Hall Open House

7:53pm. The Open House for the new Town Hall will be held on October 27th, 2022. This is an opportunity to see the workspaces of different departments and learn more about what they do. There will be ceremonies, including opening ceremony, a ribbon cutting, a POW chair dedication by Rolling Thunder, and a flag ceremony by American Legion Post 114.

OLD BUSINESS**Public Safety Building Renovation/Expansion**

7:56pm. The Advisory Budget Committee (ABC) suggested a \$150,000 warrant article be proposed for 2023 for design, with a bond for the full renovation in 2024. Selectperson Saccoccia shared his opinion that it's inevitable, the Town needs to move forward one way or another. The Board discussed public need and the need for a transparent and well-developed scope. They agreed this renovation is necessary, but care needs to be taken to present it properly and fully to the voters. TA MacIver discussed the Library and their plans to ask for a bond for a new building in 2024, having two buildings at the same time will be challenging.

NEW BUSINESS**2022 Exemption and Credit Analysis**

8:08pm. TA MacIver thanked Amanda Noyes, Building and Assessing Administrative Assistant, for updating the Exemption and Credit Analysis for 2022. TA MacIver reviewed the potential to increase the Service-Connected Total Disability Credit, as well as the All-Veterans Credit. Due to a change in the language of the statute to include currently serving members of the military, the All-Veteran Credit will need to be readopted. There is no way to know how that will impact the tax base, as the Town does not keep records of active military personnel.

TA MacIver asked if proposed wording should be prepared to raise the Service-Connected Total Disability Credit to \$4,000 and to readopt and increase the All-Veterans Credit? Chairperson

Mannschreck recused himself from a vote. The Board members indicated agreement that TA MacIver should move forward.

SELECT PERSON REPORTS AND CONCERNS

8:17pm.

Selectperson Cappiello – Did not have any information to report. The Planning Board meets tomorrow, October 25.

Selectperson Gibson – The “Kickoff” meeting for the Energy Committee was held last Thursday, October 20. The Committee will be working on the charter and spent the meeting learning about the Right-to-Know law, and in general what all committees should know.

Selectperson Saccoccia – Recreation is in full swing with fall activities. Fall Fest will be held Saturday 10/29 starting at 2:30pm with a Trunk or Treat, spooky walk, an outdoor market, and food trucks.

Vice-Chair Bailey – Did not attend the most recent Library meeting due to voting. The ZBA case was dismissed after being continued seven times. The Board agreed the applicant would not be charged for reapplication, was “denied without prejudice.”

Chairperson Mannschreck – ABC minutes are in the Select Board’s packets. Transfer Station Committee will be meeting, the School Board met last Tuesday to initiate proposed budget. Despite the fact they no longer have to pay for bond, budget went up approximately 1%, may be as low as .38%, mostly to do with personnel. Bailey asked if we are still providing the school with sand and gas? Chair Mannschreck confirmed the Town is still providing both.

PUBLIC COMMENT


8:21pm. *Public Comment opened.*


8:21pm. *There were no additional public comments. Public comment closed.*

ADJOURNMENT


8:22pm. Motion to adjourn the October 24, 2022 Select Board meeting by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

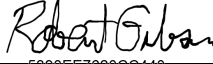
Links to all reviewed documents can be found in the [October 24, 2022 Town Administrator’s Report](#).

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Chairperson D. Mannschreck

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Vice-Chair G. Bailey

Selectperson J. Saccoccia

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Selectperson J. Cappiello

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Selectperson R. Gibson

November 7, 2022

Date Minutes Were Approved