



BARRINGTON, NH SELECT BOARD MINUTES

Monday, October 17, 2022

The Select Board meeting for Monday, October 17, 2022 began at 6:30pm. The meeting was held at the Barrington Town Hall, 4 Signature Drive, and was also accessible by remote participation via a Microsoft Teams Meeting. In attendance were Chairperson Mannschreck, Vice-Chair Bailey, Selectperson Saccoccia, Selectperson Cappiello, Selectperson Gibson, Town Administrator (TA) MacIver, and Municipal Office Administrator (MOA) Caudle.

CALL TO ORDER AND ROLL CALL ATTENDANCE

6:30pm. Chairperson Mannschreck called the meeting to order and requested attendance. Cappiello – Present, Gibson – Present, Saccoccia – Present, Bailey –Present, Mannschreck – Present.

PLEDGE OF ALLEGIANCE

6:30pm. Chairperson Mannschreck led the Pledge of Allegiance.

AGENDA REVIEW AND APPROVAL

6:31pm. TA MacIver explained a resident requested consideration of their application for appointment to the Energy Committee, which was submitted earlier today. Motion to add Ken Grant appointment to agenda by Selectperson Saccoccia, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – No, Saccoccia – Aye, Bailey – No, Mannschreck – Aye. ***The motion passed.***

Motion to accept the October 17, 2022 agenda as amended by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

PUBLIC COMMENT

Public Comment is limited to three minutes per person, and 15 minutes total. Public Comment is not a discussion and commenters should not expect a response or two-way dialogue as the Select Board may not have discussed or taken a position on a matter. Chairperson Mannschreck read the rules of Public Comment.

6:32pm. *Public Comment opened.*

Paul Mausteller – Washington Street – Suggested Town remove live email links from the website for security, asked if the server is a sealed room with a halon suppression system. Finally, he requested the addition of an item for the Energy Committee’s agenda, to look at alternate suppliers of energy for the Town. Questions were submitted to TA MacIver.

Robert Russell - Tolend Road – Spoke to the importance of tomorrow’s vote and County Attorney Tom Velardi’s conclusion that there was no criminal activity.

James Saccoccia – James Henry Drive – stepped away from the Select Board table to speak at public comment. Selectperson Saccoccia shared his concerns regarding how individuals conduct themselves at meetings, including individuals making claims, accusations, and demands. Robert Russell interrupted multiple times, encouraging the board to have him arrested. Chief Joy stated Mr. Russell was encroaching on disorderly conduct.

George Bailey – Chesley Drive - Stated he had a conversation with Chair Mannschreck, requesting public comment be removed from the agenda, which Chair Mannschreck declined.
6:42pm. *There were no additional public comments. Public Comment closed.*

PUBLIC HEARINGS AND INVITED GUESTS

School Board Liaison Report

6:43pm. School Board members were unavailable for comment this evening. Vice-Chair Neil spoke with TA MacIver, stated their budget kick-off meeting is tomorrow, October 18, 2022.

Issuance of a Building Permit on Long Shores Drive, a Private Road, for EOR Realty Development, Map 103 Lot 64

6:43pm. The [applicant has proposed](#) investing \$11,500, including sweat equity, into Long Shores Drive, representing 10% of their proposed construction costs per Option 2 of Section IV of the [Class VI and Private Road Building Policy](#).

6:43pm. *Public Comment opened.*

6:43pm. *There were no public comments. Public Comment closed.*

Motion to authorize the issuance of a building permit for Map 103, Lot 64 as proposed by Vice-Chair Bailey, seconded by Selectperson Cappiello. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Acceptance of Highway Safety Grant Funds - \$16,324

6:44pm. The Police Department has secured a grant in the amount of \$16,324 through the Office of Highway Safety. Per RSA 31:95-b, this public hearing was published in Foster's Daily Democrat on October 10, 2022.

6:45pm. *Public Comment opened.*

Paul Maustellar – Washington Street – Began questioning fees going to the road association; the Board explained this hearing is for the Highway Safety Grant funds, and Mr. Maustellar exited public comment as TA MacIver explained there is no cash exchanged, the approval following the previous public hearing was for a scope and fee of work.

6:46pm. *There were no public comments. Public Comment closed.*

Motion to accept and expend the Office of Highway Safety grant in the amount of \$16,324 per RSA 31:95-b by Vice-Chair Bailey, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Police Department Budget

6:46pm. TA MacIver reviewed the documents to be added to the budget binders and thanked the Police Department for their work on the replacement schedule document that was created. All documents are up-to-date on the [2023 Budget Website](#).

Police Chief George Joy presented the 2023 Police Budget, reviewing each line and explaining the reasons for changes; increases can in large part be attributed to wages, benefits, as well as inflation.

The Police Department is not requesting an additional officer in 2023, but with the growth of the Town and according to various methods of reviewing need, additional officers will be necessary in the future.

Public Safety Renovation Proposal

7:09pm. Presented by Police Chief George Joy and Fire Chief Rick Walker, the chiefs gave a brief history of the Public Safety Building as well as an overview of the proposed renovation, why it is necessary, and how it will be accomplished.

During the renovation, for approximately five months, Public Safety vehicles will be stored at the highway garage and a temporary building will need to be used for staff. The roof will be lifted to create an additional floor, and a sallyport will be built on the Police Department side to ensure the security of any evidence vehicles, as well as a secure space for transport. The roof will also be re-shingled during the process.

Steve Saunders, Advisory Budget Committee (ABC) Chair, shared his appreciation for the level of detail and fiscal responsibility shown by the Police Department. There were no items the ABC felt should be challenged in the budget. He did request additional information regarding the renovation and requested information regarding impact on tax rates if the project were bonded.

Vice-Chair Bailey shared his support of the renovation project as well as for additional public safety officers.

In response to a question from Selectperson Cappiello regarding an additional .5 FTE, Chief Joy explained what he is looking for in a part-time officer and used the recently hired officer as an example. Further, he explained he has some funds due to the deployment of Officer Surawski but is not currently looking for an additional full-time officer. Following Officer Surawski's return, Chief Joy will review staffing levels and plan the future accordingly.

TA MacIver encouraged the Select Board to decide as soon as possible regarding the renovation. Selectperson Cappiello asked if the repayment cost could be explained further. TA MacIver committed to obtaining projections for the July 2022 bond sale. Additionally, he shared how bonds work, repayment, and the interest rate and tax rate impact. Additional information will be compiled for next Monday's Select Board meeting.

CONSENT AGENDA

7:45pm. TA MacIver suggested that the Select Board could add the two appointments for Paul Panish to the Consent Agenda since they appear as a second reading. Motion to add Paul Panish's appointments to both the Energy Committee and Conservation Commission to the Consent Agenda by Selectperson Cappiello, seconded by Selectperson Gibson. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

The Select Board Agreed unanimously to approve the October 17, 2022 Consent Agenda as amended.

- A. Meeting Minutes October 3, 2022
Motion to approve the October 3, 2022 minutes – Passed on the consent agenda.
- B. Previously Submitted/Signed Requests for Signature
 - i. Accounts Payable Manifest 2022-241
 - ii. Payroll Manifest 2022-140
 - iii. Oath of Office – Jack Bingham – Energy Committee
 - iv. Oath of Office – Doug Bogen – Energy Committee

- v. Oath of Office – Daniel Federico – Energy Committee
 - vi. Oath of Office – Leah Harrington – Energy Committee
 - vii. Oath of Office – Alyssa Papineau – Energy Committee
 - viii. Oath of Office – Bill Irving – Advisory Budget Committee
 - ix. Oath of Office – Peter Royce - Advisory Budget Committee
 - x. Class VI/Private Road Agreement – Map 118 Lot 4 – Phinney
 - xi. Class VI/Private Road Agreement – Map 126 Lot 21 – Blaquiere/Matheson
- Motion to authorize and sign the above-referenced documents (i-xi). – **Passed on the consent agenda.***
- C. New Requests for Signature
- i. Accounts Payable Manifest 2022-242
 - ii. Payroll Manifest 2022-141
 - iii. Meeting Minutes – September 12, 2022 (as amended)
 - iv. Raffle Permit to Expire October 17, 2023 – [Barrington Snow Goers](#)
 - v. Raffle Permit to Expire October 17, 2023 – [Barrington Republican Committee](#)
 - vi. Raffle Permit to Expire October 17, 2023 – [Barrington American Legion Post 114](#)
 - vii. Timber Intent for Map 269 Lot 9
 - viii. Timber Intent for Map 251 Lot 1
- Motion to authorize and sign the above-referenced documents (i-viii). – **Passed on the consent agenda.***
- D. Appointment to Energy Committee – Paul Panish
- Motion to appoint Paul Panish as a full member of the Energy Committee with a term expiring in March of 2024. – **Passed on the consent agenda.***
- E. Appointment to Conservation Commission – Paul Panish
- Motion to appoint Paul Panish as an alternate member of the Conservation Commission with a term expiring in March of 2023. – **Passed on the consent agenda.***

STAFF REPORTS

October Work Anniversaries

7:46pm. Thank you for your dedication to the Town of Barrington!

Samuel Surawski

Police Officer

3 Years

2022 Land Sale Auction

7:46pm. Scheduled for November 5, 2022, the 2022 Land Sale Auction will be held at the Early Childhood Learning Center. Information and a link to the Auctioneer's website is on the Town's website: www.barrington.nh.gov/2022landsale. Town staff put in great effort to ensure backup information is available for potential buyers of the properties.

New Town Hall Open House

7:48pm. A committee of staff have been meeting to organize an Open House event for the new Town Hall to be held Thursday, October 27, 2022 3pm-7pm. An [agenda](#) has been developed and distributed throughout town and online.

Town Facilities and Custodial Services

7:50pm. TA MacIver shared how the Town and School have worked together for shared services in the past, and a previous Select Board attempted to codify a Memorandum of Understanding. The

Select Board approved an agreement which the School District did not adopt. TA MacIver reviewed the recent history and challenges of the shared agreement. Recently, the school notified the Town that they will no longer provide property maintenance services, with the exception of mowing when they are available. The Town is looking into long-term solutions for custodial and property maintenance services.

Additional Signatures

7:55pm. Municipal Office Administrator Caudle requested Chair Mannschreck sign the Private Road Agreement for Map 103, Lot 64, approved earlier at this meeting, which will be an electronic signature.

Vice-Chair Bailey expressed his frustration with DocuSign for the repeated notifications.

OLD BUSINESS

Wage Study

7:56pm. Selectperson Saccoccia asked that Chair Saunders speak to the ABC's opinion on the Wage Study. Mr. Saunders expressed the Advisory Budget Committee's support for the proposal in the Wage Study, recognizing that in the end it may need to be reconsidered depending on the final budget numbers.

Selectperson Gibson asked how the incident fund would be used. TA MacIver explained it was used as a placeholder to include the wage study's proposals to keep the number in the budget. If approved, it will be appropriately distributed in each department's budget, and will not have anything to do with the incident fund.

Motion to adopt the recommendations of the 2022 Wage Study and include the funding necessary to implement the recommendations in April of 2023 upon passage of the 2023 budget. Further to offer the opening of contract negotiations with the NEPBA Local 240 (the Police Union) in order to incorporate the proposed changes in a Collective Bargaining Warrant Article by Selectperson Saccoccia, seconded by Vice-Chair Bailey. Gibson – Aye, Cappiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. *The motion passed.*

Vice-Chair Bailey commended Town employees and their willingness to work together.

Petitioned Special Town Meeting

8:03pm. Chair Mannschreck reiterated the Ballot Session will be held tomorrow, October 18th from 8am to 7pm at the new Town Hall, 4 Signature Drive. Additional information is available on the Town's website: www.barrington.nh.gov/2022specialtownmeeting.

The Board planned which member would be present at what times, and which members would be present for vote confirmation.

NEW BUSINESS

There was no New Business.

SELECT PERSON REPORTS AND CONCERNS

8:07pm.

Selectperson Cappiello – The Planning Board completed two site visits to the Thibodeau subdivision on Route 9, which has since been continued for further design work. On Route 4 there was a site visit of a house and asphalt business with concerns due to wetland buffers, and an

application on Phinney Lane was denied due to proposed construction in the wetland buffer. An application for a three-lot subdivision on Scruton Pond Road was approved, as was Renaissance Firearms for a permit for outdoor events. A business at 110 Isinglass Circle was approved for the storage and reuse of cooking oil. Regarding the vacant land behind Calef's Country Store, two three-story buildings are being proposed with elderly housing, a medical center, and child day care along with 15-20% of open space. Selectperson Cappiello expressed that when Mrs. Calef sold the land, she expressed her wish that the land be used for elderly housing and support.

TA MacIver briefly explained Tax Increment Financing (TIF), a method for municipalities to fund supporting infrastructure for projects such as the one behind Calef's.

Selectperson Gibson – Conservation Commission met and authorized payment of \$50,000 to CMA engineers for final design on Richardson Pond Dam, funded from the Conservation Fund.

Selectperson Saccoccia – Recreation department is holding [Fall Fest](#) on October 29th, winter sports are open for registration, and the field levelling project is almost finished.

Vice-Chair Bailey – Asked for clarification on Trick or Treat, which is set for October 30th from 5pm-7pm. The next Library meeting is being held on October 18th, Wednesday the 19th will be a ZBA meeting, which is expected to be a continuance.

Chairperson Mannschreck – The ABC met last Tuesday, Transfer Station and Recycling Center Committee met today. Construction will be happening at that will not allow collection of metals in the next week or so. School Board met on October 4th, the Oyster River High lottery opened, with 50 spaces open.

PUBLIC COMMENT

8:17pm. *Public Comment opened.*

Rick Walker – The Tricentennial Committee will be doing a spooky walk, and plan to have a bonfire, conditions permitting. Chief Walker Requested a permit for a bonfire to be signed by TA MacIver. *The Select Board agreed by consensus to allow a fire permit conditions permitting.*

Police Chief Joy – Saturday evenings in October a young man in Town will be holding a spooky walk off Beauty Hill Road; the Police Department will have a presence. Selectperson Saccoccia asked if Lee Road could also be checked. Signs are posted to restrict parking.

Ken Grant – Parker Mountain Road – Stated there was nothing on his application that would require it to be brought to non-public session and that this is a committee in which the public can participate. Selectperson Cappiello shared the application period had passed for appointment.

Paul Mausteller – Spoke from the audience to his inability to be heard for a second comment. Mr. Mausteller then took a seat at the guest table and was reminded by Chair Mannschreck he has already spoken at public comment and was therefore unable to make a second comment per the Select Board's rules. Mr. Mausteller requested clarification and Chair Mannschreck confirmed the rules were the Select Board's, not due to any RSA.

8:23pm. *There were no additional public comments. Public comment closed.*

NONPUBLIC SESSION

8:23pm. Vice-Chair Bailey withdrew his request to enter nonpublic session.

Appointment – Ken Grant – Energy Committee

8:24pm. Ken Grant has [applied for an appointment](#) to the Energy Committee. The committee currently has seven full members. Pursuant to the Select Board’s Appointment to Board Procedure, this will be considered for a vote at the October 24, 2022 meeting.

ADJOURNMENT

8:24pm. Chair Mannschreck reminded all that the Special Town Meeting is scheduled for tomorrow, October 18, 2022 from 8am-7pm at the Town Hall, 4 Signature Drive.

Motion to adjourn the October 17, 2022 Select Board meeting by Selectperson Saccoccia, seconded by Selectperson Gibson. Gibson – Aye, Capiello – Aye, Saccoccia – Aye, Bailey – Aye, Mannschreck – Aye. ***The motion passed.***

Links to all reviewed documents can be found in the [October 17, 2022 Town Administrator’s Report](#).

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Chairperson D. Mannschreck

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Vice-Chair G. Bailey

Selectperson J. Saccoccia

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Selectperson J. Capiello

DocuSigned by:

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Selectperson R. Gibson

November 7, 2022
Date Minutes Were Approved