

Town of Barrington
PO Box 660/333 Calef Hwy
Barrington, NH 03825
www.barrington.nh.gov
(603) 664-5183

APPLICATION FOR CLASS VI/PRIVATE ROAD BUILDING PERMIT

OWNER INFORMATION	
<i>Please include a separate e-mail address for each owner to avoid processing delays.</i>	
Name:	Address:
Phone:	E-Mail:
Name:	Address:
Phone:	E-Mail:

PROPERTY DETAILS	
Address/Road:	Map/Lot/Sublot:
Ownership Deed: Book: Page:	Road Classification: <input type="checkbox"/> Class VI Rd <u>or</u> <input type="checkbox"/> Private Rd

PROJECT NARRATIVE	
<i>Describe the details of the building project</i>	
<div style="border: 1px solid black; height: 200px; width: 100%;"></div>	
<input type="checkbox"/> Copy of Building Permit Application Attached	

PERMIT CATEGORY		
<p><i>Review the Class VI/Private Road Building Policy at www.barrington.nh.gov/classviprivatedroadbuildingpolicy to apply the correct requirements to your project. Use the checkboxes to indicate completed/attached information.</i></p>		
<p><input type="checkbox"/> Category 1</p> <p><input type="checkbox"/> Class VI & Private Road Building Policy Application</p> <ul style="list-style-type: none"> ▪ Municipal Disclaimer of Maintenance and Liability <ul style="list-style-type: none"> • <i>Generated by Town staff upon receipt of completed application</i> • <i>Recording required by applicant after approval and prior to issuance of permit</i> 	<p><input type="checkbox"/> Category 2</p> <p><i>Category 1 requirements and:</i></p> <ul style="list-style-type: none"> ▪ Planning Board Review and Comment ▪ Select Board Decision – Consent Agenda 	<p><input type="checkbox"/> Category 3</p> <p><i>Category 1 requirements and:</i></p> <ul style="list-style-type: none"> <input type="checkbox"/> Detailed Property Map <input type="checkbox"/> Road Improvements <ul style="list-style-type: none"> <input type="checkbox"/> Option 1 <i>or</i> <input type="checkbox"/> Option 2 <input type="checkbox"/> Road Maintenance Agreement <ul style="list-style-type: none"> ▪ Permit and Bond for Improvements <i>(if applicable per Select Board decision)</i> ▪ Department Head Recommendations ▪ Planning Board Review and Comment ▪ Select Board Public Hearing and Decision ▪ Application Fee <i>(if approved, plus building permit fee)</i>
<p><input type="checkbox"/> Waiver Requested <i>(see policy requirements, include waiver narrative on a separate sheet)</i></p>		

Applicant Signature:	Date:
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FOR ADMINISTRATIVE USE ONLY

Received Date:	Staff Initials:
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APPLICATION REVIEW

<input type="checkbox"/>	Correct Category	<input type="checkbox"/>	Map Meets Requirements
<input type="checkbox"/>	Road Improvement Details	<input type="checkbox"/>	Missing Information – Applicant Notified

ANTICIPATED TIMELINE

DATE	<i>If not applicable, please use N/A</i>
	Application Reviewed and Sent to Department Heads (<i>as soon as possible upon receipt</i>)
	Department Head Recommendations Due (<i>minimum 1 week following email to Department Heads</i>)
	Planning Board Review (<i>Department Head recommendations, if applicable, must be provided to Planning Department no less than 1 week prior to next meeting. Schedule for next meeting following 1 full week.</i>)
	Select Board Public Hearing or Consent Agenda (<i>minimum 1 week following Planning Board memo receipt</i>)

COMPLETION DATES

DATE	<i>If not applicable, please use N/A</i>
	Abutter's List Created (<i>upon receipt</i>)
	Police Recommendations Received
	Fire Recommendations Received
	Road Agent Recommendations Received
	Planning Board Recommendations Received
	Public Hearing Notice for Select Board Meeting Sent to Abutters (<i>minimum 1 week prior to meeting</i>)
	Permit Signed by Select Board Chair
	Recorded Waiver Book: _____ Page: _____
	Recorded Road Maintenance Agreement Book: _____ Page: _____
	Permit Issued
	Department Head Sign-Off on Road Improvements
	Building Inspector Verification Conditions of Approval are Met
	Certificate of Occupancy Issued

ATTACHMENTS

Provide a copy of the following to the applicant for their review

- Sample Agreement and Release Regarding Building Permit for Property Abutting a Private/Class VI Road
- Class VI/Private Road Policy – updated 2/14/2022