TOWN OF BARRINGTON
DRIVEWAY PERMIT APPLICATION

INFORMATION NEEDED:

1. Name and mailing address of applicant/property owner, telephone number, tax map & lot number, road name and location.

2. A sketch of the proposed driveway on the lot, using the lot pin as a benchmark with the approximate measurement from there to the proposed driveway on the page provided. Be as accurate as possible, the location of the driveway will determine your house number.

3. The property owner must clearly mark the exact location of the proposed driveway with stakes driven into the ground.

4. The Road Agent will complete the second page of the permit and determine the distance, slope, grade, drainage and any other consideration pertinent to the site.

5. Application Fee is $150.00, due when the application is turned in.

***Failure of the applicant to supply the correct information and the drawing requested shall be sufficient grounds for a delay or denial of the application.**

Thank you,
Barrington Department of Public Works

NOTE: Once the driveway location has been approved, it should not be moved. Should the driveway be moved from the approved location, the property owner will be responsible for the additional costs to renumber and remap the property.

APPLICATION FOR DRIVEWAY PERMIT

DATE:_____

TO: _____, Road Agent
Town of Barrington, NH

MAP_____ LOT_____ PLOT_____

Application Fee: $150 Check#_____Cash____

Dear Sir,

Pursuant to the provisions of Revised Statutes Annotated, Chapter 236, Section 13, and amendments thereto, permission is requested to construct _____ driveway entrance(s) to my property on the _____ side of _____Road in the Town of Barrington, NH, at a location which will meet the requirements for safety specified in said statutes.
The driveway requested is for access to _____.
Residence, Industry, Business, Subdivision, etc

Describe the nature of industry, business and/or subdivision _____.
As the landowner applicant, I hereby agree to the following:

1. To construct driveway entrances only for the bona fide purpose of securing access to private property such that the highway right of way is used for no purpose other than travel.
2. To construct driveway entrances at permitted locations in accordance with statutes all provisions of driveway permit specifications and standard drawings for driveway entrances as approved by the Barrington Highway Department.
3. To hold harmless the Town of Barrington and its duly appointed agents and employees against any action for personal injury and/or property damage sustained by reason of the exercise of this permit.
4. To furnish and install drainage structures that are necessary to maintain existing highway drainage and adequately handle increased run off resulting from development.

Yours Truly,

_____
Landowner/Applicant (Print/Signature)

_____ _____
Mailing Address Telephone Number

236.13 DRIVEWAYS AND OTHER ACCESSES TO THE PUBLIC WAY

I. It shall be unlawful to construct or alter in any way that substantially affects the size or grade of any driveway, entrance, exit or approach within the limits of the right-of-way of any Class I or Class III highway or the state maintained portion of a Class II highway that does not conform to the terms and specifications of a written permit issued by the Commissioner of Transportation.

II. Pursuant to this section, a written construction permit application must be obtained and filed with the Department of Transportation by any abutter affected by the provisions of paragraph I. Before any construction or alteration work is commenced: said permit application shall have been reviewed and a construction permit issued by said department.
Said permit shall:
   a) Describe the location of the driveway, entrance, exit or approach. The location shall be selected to most adequately protect the safety of the traveling public.
   b) Describe any drainage structures, traffic control devices and channelization islands to be installed by the abutter.
   c) Establish grades that adequately protect and promote highway drainage and permit a safe and controlled approach to the highway in all seasons of the year.
   d) Include any other terms and specifications necessary for the safety of the traveling public.

III For access to a proposed commercial or industrial enterprise or to a subdivision, all of which for the purpose of this section shall be considered a single parcel of land, even though acquired by more than one conveyance or held nominally by more than one owner:
   a) Said permit application shall be accompanied by engineering drawings showing information as set forth in paragraph II:
   b) Unless all season safe sight distance of four hundred feet in both directions along the highway can be obtained, the Commissioner shall not permit more than one access to a single parcel of land and this access shall be at the location the Commissioner determines the safest. The Commissioner shall not give final approval for use of any additional access until it has been proven to him that the four hundred foot all season sight distance has been provided.
   c) For the purposes of this section, all season safe sight distance is defined as a line which encounters no visual obstruction between two points, each at a height of three feet, nine inches above the pavement and so located as to represent the critical line of sight between the operator of a vehicle using the access and the operator of a vehicle approaching from either direction.

IV. No construction permit shall allow:
   a) A driveway, entrance, exit or approach to be constructed more than fifty feet in width, except that a driveway, entrance, exit or approach may be flared beyond a width of fifty feet at its junction with the highway to accommodate the turning radius of vehicles expected to use the particular driveway, entrance, exit or approach.
   b) More than two driveways, entrances, exits or approaches from any one highway to any one parcel of land unless the frontage along that highway exceeds five hundred feet.

V. There shall be conferred upon:
   a) The Planning Board in cities and towns wherein the Planning Board has been granted the power to regulate the subdivisions of land as provided in RSA 36:19: and
   b) The Selectmen in all other towns.

The same powers concerning highways under their jurisdiction as are conferred upon the Commissioner of Transportation by paragraph I, II, III and IV and they shall promulgate such rules and regulations as are necessary to carry out the provisions of this section.

236:14 PENALTY

Whoever violates any provision of this subdivision or the rules and regulations made under the authority thereof shall be guilty of violation.

DEPARTMENT OF PUBLIC WORKS
THE TOWN OF BARRINGTON
DRIVEWAY PERMIT

Permit No._____
Road_____
Date_____
Map & Lot_____

Permission to construct a driveway, entrance, exit or approach adjoining _____ Road pursuant to the location and specifications as described below, is hereby granted. Failure to adhere to the standards and engineering drawings previously submitted and failure to complete construction of said facility within one calendar year of the date of this permit shall render this instrument null and void. Facilities constructed in violation of these conditions shall be corrected immediately upon notification by a department representative or the costs or removing said facility shall be fully borne by the owner.

LOCATION:

1. This permit requires that the area adjacent to the highway be graded such that the surface will slope from the edge of the pavement to a line _____ feet distant from and parallel to the pavement and _____ inches below the edge of pavement (for the entire frontage of property), which line will serve as a drainage gutter.

2. _____ driveway entrance(s) is (are) permissible, each not to exceed _____ feet in width. The driveway entrance(s) may be flared as they approach the pavement.

3. Other access to the highway from the premises is to be prevented by construction of a barrier or barriers, such as a grass plot, low hedge, curbed island, etc. The front face of this barrier island shall be _____ feet from the edge of pavement and the rear edge at the right-of-way line. No part of the right-of-way may be used for any purpose other than travel.

4. No structures, including buildings, permanent or portable sighs, lights, displays, fences, walls, etc Shall be permitted on, over or under the highway right-of-way.

5. The highway right-of-way line is located _____ feet from and parallel to the center line of the highway pavement.

6. No parking, catering or servicing shall be conducted within the highway right-of-way.

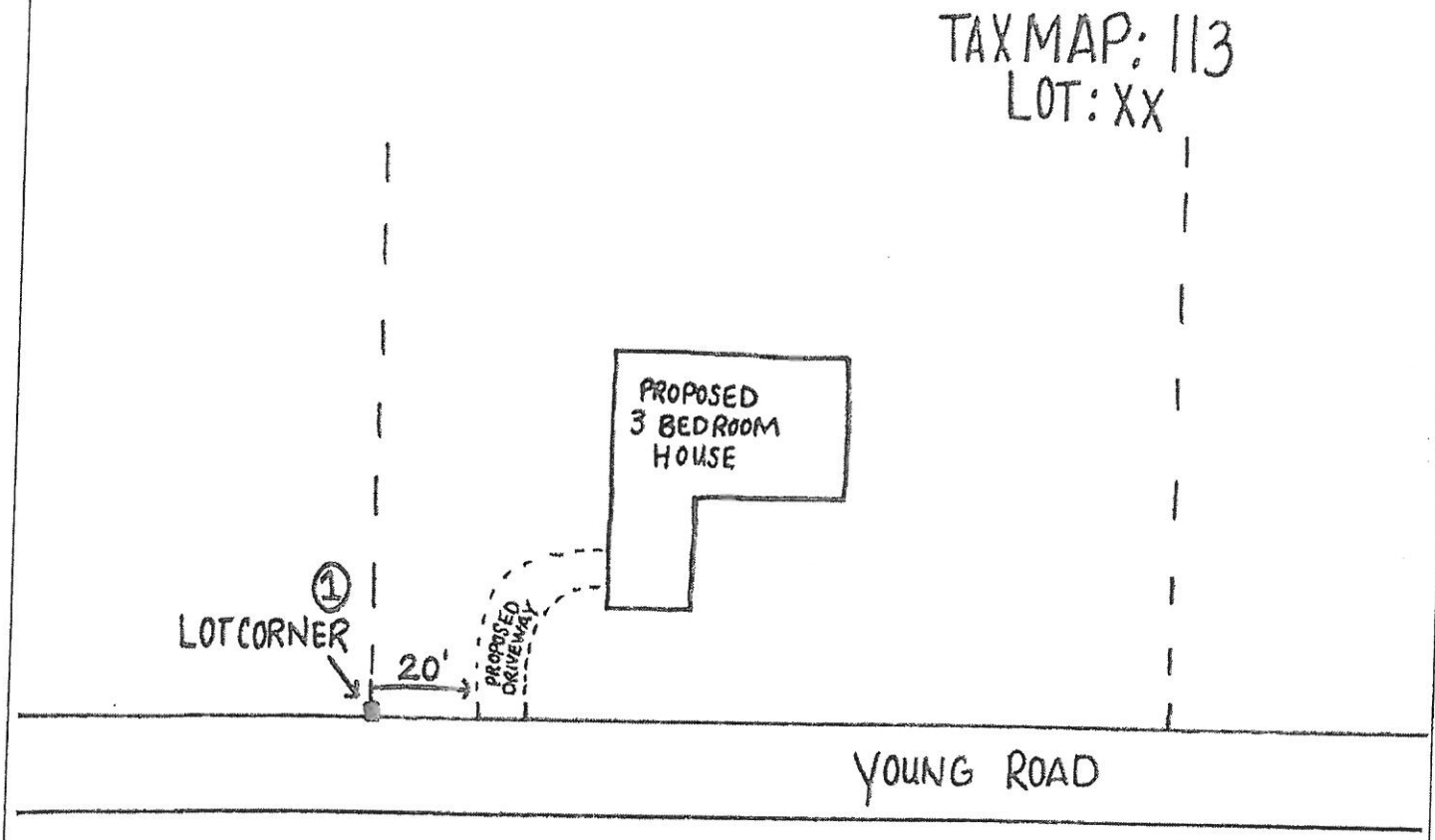
7. The applicant shall comply with all applicable ordinances and regulations of the municipality and other state agencies.

8. No occupancy permit shall be issued until all construction provisions of this permit are met and approved by the Barrington Road Agent.

Approved by _____
Authorized Agent

SKETCH OF PROPOSED DRIVEWAY

- Please include the lot pin as a benchmark with the approximate measurement from there to the proposed driveway. (See No. 1 below)
- Please be sure to clearly mark the exact location of the proposed driveway with stakes driven into the ground.
- Please make sure the correct Tax map and lot number is noted.
- Failure of the applicant to supply the information and the drawing requested shall be sufficient grounds for a delay or denial of the application.



SAMPLE

SKETCH OF PROPOSED DRIVEWAY

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- Please be sure to clearly mark the exact location of the proposed driveway with stakes driven into the ground.
- Please make sure the correct Tax map and lot number is noted.
- Failure of the applicant to supply the information and the drawing requested shall be sufficient grounds for a delay or denial of the application.

15.3.2 Driveway Design (11/3/2011)

1) Width - Minimum width of ten (10) foot driveway for residential and twenty (20) feet for non-residential. Maximum width of eighteen (18) foot driveway for residential and thirty-six foot (36) driveway for non-residential.

2) Intersection Angle - 90 degree +/- 15 degrees intersection with street.

3) Intersection flares - At a minimum, single family driveways shall provide a fifteen (15) foot curb radii.

4) Grade - Driveway grade shall not exceed a ten percent (10%) grade and shall maintain a negative grade until it is beyond the ditch line.

5) Curbing - Commercial driveways require curbing and a minimum radius of 25 feet.

6) Aprons - Unpaved driveways will require paved aprons with a minimum distance of 16 feet from the edge of roadway pavement.

7) Drainage – A culvert, with minimum dimensions of 15 inches in diameter and 30 feet in length, shall be required under driveways in the right-of-way of the connecting public street. Under certain circumstances, the Road Agent may determine that a larger culvert is required to address specific site conditions.

15.3.3 Related Improvements

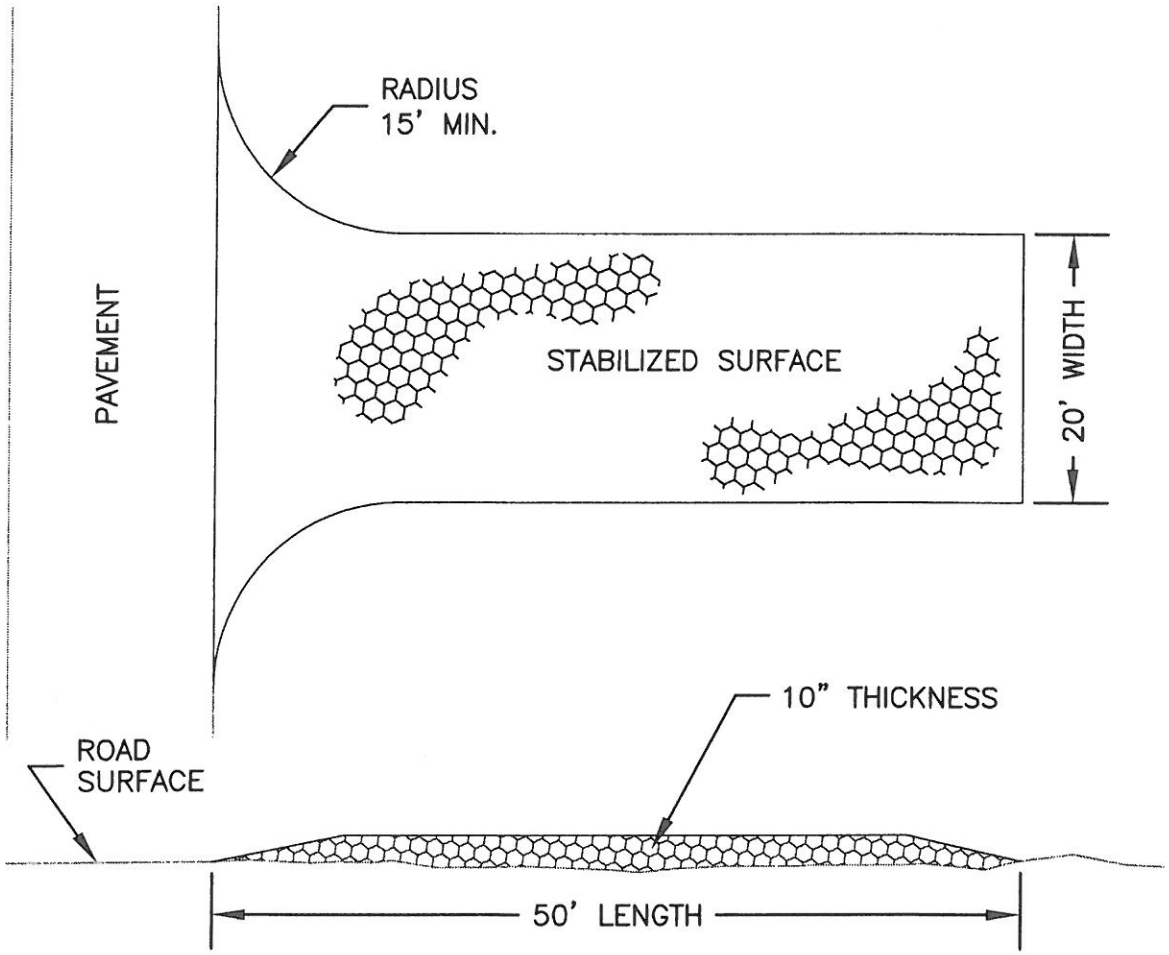
1) The Board may require improvement of existing access/egress point(s) in order to provide safe traffic flow onto abutting streets, should increased traffic be generated by the proposed development.

2) Off-site improvements may be required, such as but not limited to, increasing pavement width or adding deceleration lanes, curbing and signaling devices, in order to mitigate hazardous impacts that are generated by the particular needs and impacts of the site.

15.3.4 Safety Requirements

1) Traffic circulation, pedestrian access, parking and any loading facilities, and emergency access shall be designed and located in a manner that ensures maximum safety in the subdivision.

2) Driveways shall be located in such a manner as to promote all season safe access and to prevent unreasonable negative impacts to the owners or occupants of neighboring parcels.



MAINTENANCE:

1. IN THE EVENT THAT MUD OR SOIL PARTICLES CLOG THE VOIDS OF THE CONSTRUCTION ENTRANCE, THE CONSTRUCTION ENTRANCE SHOULD BE TOPDRESSED WITH NEW STONE. COMPLETE REPLACEMENT OF THE CONSTRUCTION ENTRANCE MAY BE REQUIRED.

2. IF WASH FACILITIES ARE USED, SEDIMENTATION TRAPS SHOULD BE CLEANED AS OFTEN AS NECESSARY TO ASSURE THAT ADEQUATE PERFORMANCE OF SEDIMENTATION COLLECTION AND STORAGE IS AVAILABLE.

STABILIZED CONSTRUCTION ENTRANCE

(TEMPORARY, TO BE REMOVED PRIOR TO FINAL PAVING)
NOT TO SCALE

DuBois & King inc.